

MANDATORY DISCLOSURE

(Apr 2021)

1. Name & address of the Institution:

Indira School of Business Studies PGDM

Address: S. No. 89/2A, “Abhinavan”,

New Pune Mumbai Expressway,

Tathwade, Pune-411033, Maharashtra.

Tel: 020-66759415/463

Location map of the Institution:



City & Pin Code:

Pune – 411033.

State / UT:

Maharashtra

Longitude & Latitude: Latitude:

18°36'37"N Longitude: 73°44'58"E

Phone number with STD code:

Tel. 020 – 66759415, 020-66759463

FAX number with STD code:

Fax: 020 – 66759415

Office hours at the Institution:

7.30am to 8.30pm

Academic hours at the Institution:

8.30am to 8.30pm

Website:

www.indiraisbs.ac.in

Nearest Railway Station (Distance in km):

Chinchwad: 9 Km

Nearest Airport (Distance in Km):

Lohegaon, Pune: 25 Km

Type of Institution: **Private-Self Financed**

Category (1) of the Institution: **Non-Minority**

Category (2) of the Institution: **Co-Ed**

2. Name & address of Trust/Society:**Shree Chanakya Education Society**

Address: Flat No. 1 Runwal, Plot No. 4,
S. No. 258/1/3, Balaji Park, Baner,
Pune – 411007, Maharashtra,
Tel: 020-66168100/020-66168262

3. Name & address of Director:**Dr. Abhinav Jog, I/c. Director**

Address: S. No. 89/2A, “Abhinavan”,
New Pune Mumbai Expressway,
Tathwade, Pune-411033, Maharashtra.
Tel: 020-66759404, Mob: 9890669774
Email: abhinav.jog@indiraibsb.ac.in

4. Name of the affiliating University:**AICTE**

PGDM: Approved by AICTE

Latest approval period: AY-2020-2021

5. Governance:**5.1 Members of the Board and their brief background**

Sr. No.	Name of the Member	Designation
1	Dr. Tarita Shankar	Chairman
2	Mr. Chetan Wakalkar	Group Director, IGI – Member Trustee
3	Dr. Renu Bhargava	Director ISBS – Member Secretary
4	Dr. Abhinav Jog	I/c. Director – ISBS PGDM - Member
5	Mr. Sandeep Gaekwad	Director Admin. HR, IGI – Member
6	Western Regional Officer	Regional Officer AICTE (Ex-Officio) – Member
7	Mr. Shantanu Sen Sharma	Co-Founder , Ozone Education Consultants Pvt. Ltd. – Member Industry
8	Dr. D. R. Mane	Management Dept.-SPPU Nominee of the University- Member
9	Joint Director DTE RO Pune	Ex officio Director Technical Education – Member
10	An Industrialist / Technologist / Educationist from the region	Nominee – State Govt.
11	Dr. Komal Singh	Dy. Director – ISBS-Member
12	Dr. Mahesh Mangaonkar	Professor, ISBS PGDM – Member

13	Mr. Manmohan Vyas	Asst. Professor, ISBS – Member
14	Mr. Madhukar Jadhav	Admin Officer - Member

Frequently of Meeting: Quarterly.

Date of last meeting: 30/12/2020

5.2 Members of Academic Advisory Body:

Member Designate	Individual Profile	Organization	Name
President Member Trustee	Founder Secretary, Chief Managing Trustee & Chairperson IGI	Shree Chanakya Education Society	Dr. Tarita Shankar
VP/Member Trustee	Group Director	Indira Group of Institutes	Mr. Chetan Wakalkar
Convener/ Secretary	Director of Institute	Indira School of Business Studies	Dr.Renu Bhargava
Member IGI	Executive Director Corporate Relations	Indira Group of Institutes	Ms. Madhuri Sathe
Member Industry	Chief Executive Officer	Yazaki India Private Limited	Prashanth Nayak
Member Industry	Erstwhile V. P.	Tech Mahindra	Mr. Shantanu Sharma
Member Industry	Erstwhile President – Marketing Communication	Bhaskar Group, Mumbai	Mr.Sanjeev Kotnala
Member Industry	Erstwhile AVP	KPIT Cummins	Ms Renuka Krishnan
Member Industry	Erstwhile CEO	Tata Yazaki	Mr. B.S. Guha
Member Industry	Founder and CEO	Going Digital	Mr.Sandeep Raut
Member Industry	Founder and CEO	-	Mr. Fredrick
Member Academics	HoD MBA Dept.	ISBS	Dr. Komal Singh
Member Academics	Dean MBA Dept.	ISBS	Prof. Manmohan Vyas
Member Alumni	Project Manager,	Bizkonnnect	Mr Sumit Shah
Member Alumni	Manager Office Services,	Colliers International	Mr Sumit Ghosh
Member Alumni	Accounts Business Manager	Reckitt Benkiser	Mr. Kevin Pareira
Member Alumni	Manager-Corporate Banking	Kotak Mahindra Bank	Mr. Kashish Jain

The Advisory Board at Indira School of Business Studies (ISBS) is formed by the authority granted to Director ISBS, by the Governing Council of ISBS, to play an advisory role in the strategy and operations of the business school. Founder Secretary, Chief Managing Trustee & Chairperson IGI serves as President and Chair of the Advisory Board and Group Director IGI serves as Vice President of the Board. Director of ISBS serves as Secretary/Convener of the

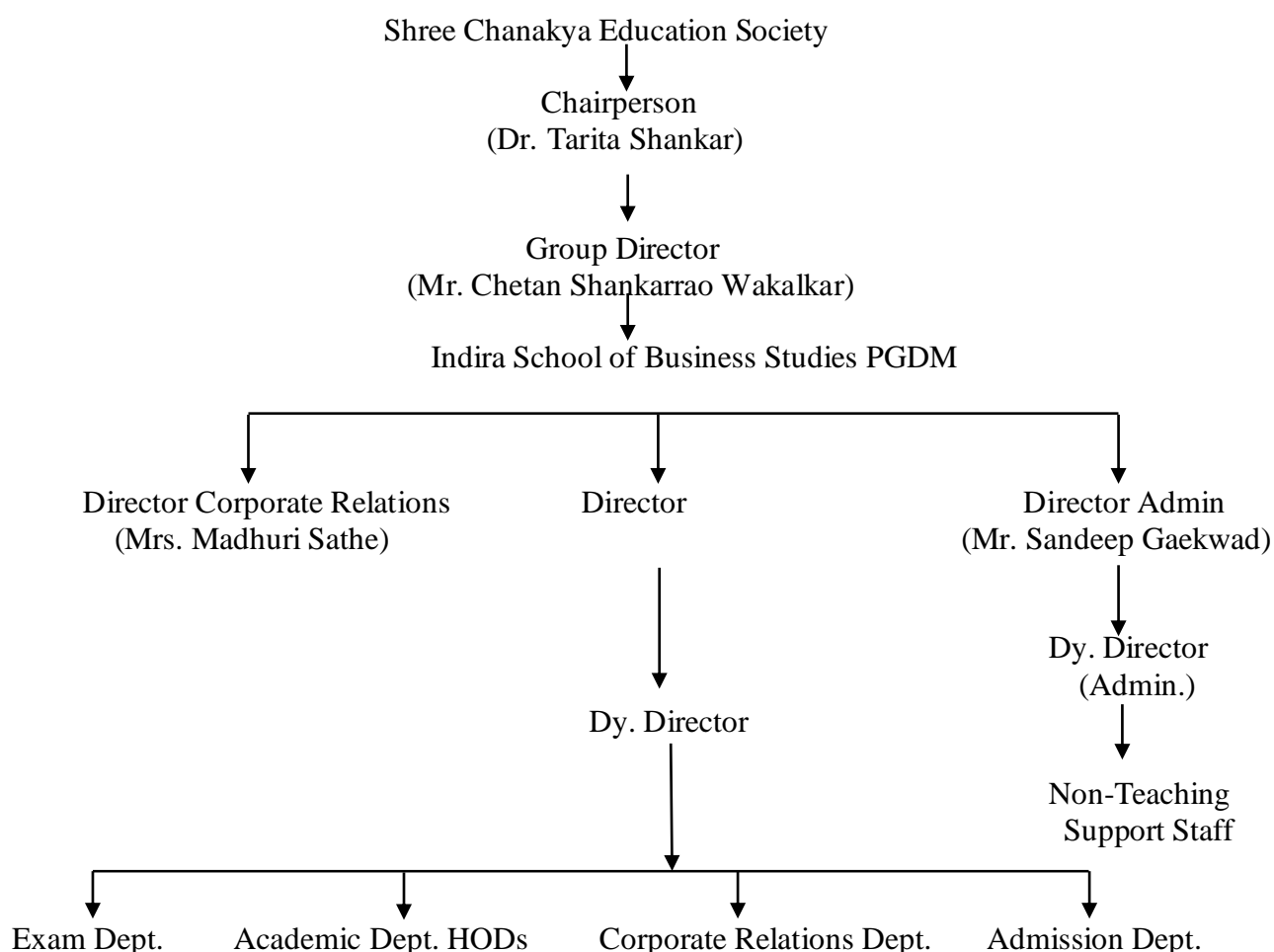
Board. The other members are invited to join for their distinction in the management profession and are appointed by the President/ VP or Secretary of the Board.

5.3 Frequently of Meeting:

Board Meeting – Quarterly

Academic Advisory Body - Annually.

5.4 Organizational chart and processes: (Indira School of Business Studies)



5.5 Nature and Extent of involvement of Faculty and students in academic affairs/ improvements

- **Academic Committee**

Academic Policy at ISBS centres on imparting quality education to its students and the same is implemented through regular reviews for inclusion of latest trends and pedagogy in the execution of teaching and learning in the field of management. The policy advocates regular reviews of students' development. It achieves these objectives through well-defined procedures which are executed by the Academic Committee constituted for the purpose.

- **Students Council**

It comprises of an academic team consisting of CR (class representative) and DCR (deputy class representative) who have an allotted role of recording action taken on planned activities and this team shares such information with the Director every fortnight to discuss teaching learning on campus.

5.6 Mechanism/ Norms and Procedure for democratic/ good governance

Internal Quality Assurance Cell (IQAC)

IQAC is responsible for auditing internal operational processes at ISBS. The objective primarily is standardizing and compliance of academic and administrative processes being operated in the institute for its smooth functioning. It reviews performance to achieve quality as pre-empted in the quality policy stated as –

“To pursue standards of excellence in all our endeavors namely teaching, research, consultancy and continuing education and to remain accountable in our core and support functions, through processes of self-evaluation and continuous improvement.

5.7 Student Feedback on Institutional Governance/ Faculty performance

Formal feedback is taken from students either through hard copy submission by students or through Online (Google Forms), once every semester as per the requirement and nature of the activity. Director/ Dean/ HOD take regular feedback by visiting classrooms to assess the satisfaction level of students.

5.8 Grievance Redressal Mechanism for Faculty, Staff and Students

Grievance Redressal Policy at ISBS drives the grievance redressal mechanism framed at ISBS. The policy aims at encouraging its employees and students to voice their complaints in a constructive manner. It also encourages feedback and suggestions from students, staff and faculty members as stakeholders so that a proactive approach helps in resolving hindrances in the operations on campus. ISBS employs a fair grievance procedure which helps to minimize and avoid conflicts by having constituted the Grievance Committee. Grievance Committee has been established for students and staff, to provide a formal channel of communication to voice concerns. It comprises of Director, who is the Ex-officio member, while Faculty in Charge and non-teaching staff members are nominated by the Director. Student's grievance committee comprises in addition to the Director, Faculty in Charge and non-teaching staff members, the student's council members who represent the students in the committee meetings.

5.9 Establishment of Anti Ragging Committee

Ragging is the term used for the so-called "initiation ritual" practiced in higher education institutions but sometimes it involves abuse, humiliation or harassment of new entrants or junior

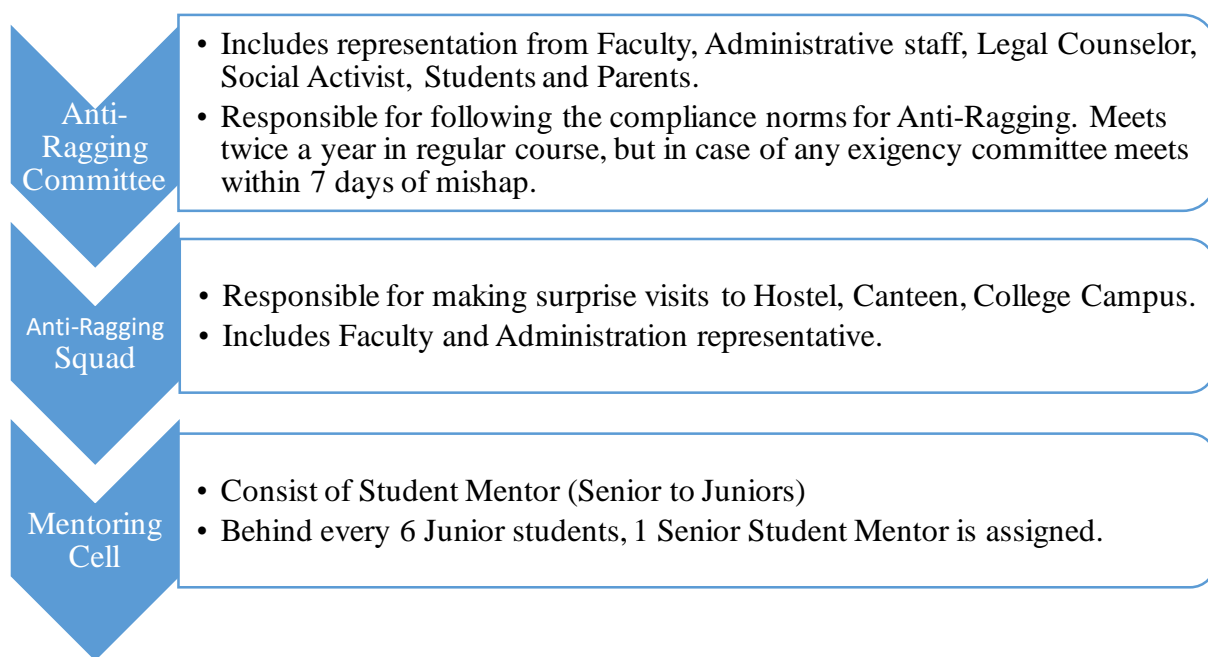
students by the senior students. It often takes a malignant form wherein the newcomers may be subjected to psychological or physical torture. Ragging has ruined countless innocent lives and careers. To root out ragging in all its forms from universities, colleges and other educational institutions this committee has been formed in every educational institute under the guidelines given by Hon'ble Supreme Court in 2007.

ISBS has zero-tolerance policy on ragging, which is a punishable offence.

What Constitutes Ragging?

Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.

Preventive Machinery for Ragging in ISBS



Meetings and Quorum-

The tenure of the committee is one year and committee is instituted at the beginning of every academic year. Meetings are biannual for this committee. In case of any emergency situation the meeting is called immediately without even slightest of the delay. The quorum required for the meeting will be 3 members-

- a. Chairperson/ Secretary
- b. Faculty Representative
- c. Administration Representative

Squad Visits to Hostel and Canteen-

The squad constituted for surprise raids in hostels and canteen is responsible for regular confirmation of any violation of normative framework mentioned under code of conduct.

Anti-Ragging Committee / Squad consists of-

Secretary b. Faculty Representatives c. Administrative Representative

<u>Anti-Ragging Committee 2020-21- ISBS PGDM</u>				
Sr. No	Name of the Committee Member	Committee Designation	Mobile Number	E Mail Id
1	Dr. Abhinav Jog	Chairperson	9822912030	abhinav.jog@indiraisbs.ac.in
2	Dr. Anagha Bhope	Secretary	7387004907	anagha1.bhope@indiraisbs.ac.in
3	Dr. Mahesh Mangaonkar	Faculty Co-ordinator	9823032226	mahesh.mangaonkar@indiraisbs.ac.in
4	Dr. Rajlaxmi Pujar	Member-Faculty	9922994640	rajlaxmi.pujar@indiraisbs.ac.in
5	Dr Bagirathi Iyer	Member-Faculty	9623443633	bagirathi.iyer@indiraisbs.ac.in
6	Mr. Harish Deshmukh	Admin Officer	8788634041	harish.deshmukh@indiraisbs.ac.in
7	Mr. Dattatray Jadhav	Member-Administration	9922683915	dattatraya.jadhav@indiraisbs.ac.in
8	Ms. Prajakta Chalukya	Member-Student (PGDM 19-21)	8329605594	prajakta.chalukya@indiraisbs.ac.in
9	Mr. Ashish Kumar Jha	Member-Student (PGDM 19-21)	7739994807	ashishkumar.jha@indiraisbs.ac.in
10	Mr. Divyarajsinh Dharamsinh Rathod	Member-Student (PGDM 19-21)	8238886006	divyarajsinh.rathod@indiraisbs.ac.in
11	Mr. Rohit Telore	Member-Student (PGDM20-22)	8975008376	rohit.telore@indiraisbs.ac.in
	Ms. Ayushi Singh	Member-Student (PGDM20-22)	9179559335	ayushi.singh@indiraisbs.ac.in
12	Ms. Sweety Singh	Member-Student (PGDM20-22)	9819199128	sweety.singh@indiraisbs.ac.in
13	Adv. Nelson Narohna	Member - Counselor	9665094671	Adv.nelsonnoronha@gmail.com
14	Ms. Gauri Kulkarni	Representative - NGO	9657998921	Savali.gauri@gmail.com

<u>Anti-Ragging Squad 2020-21-ISBS PGDM</u>				
Sr. No.	Name of the Squad Member	Designation	Mobile Number	E Mail Id
1	Dr. Mahesh Mangaonkar	Faculty Co-ordinator	9823032226	mahesh.mangaonkar@indiraisbs.ac.in
2	Dr. Rajlaxmi Pujar	Member-Faculty	9922994640	rajlaxmi.pujar@indiraisbs.ac.in
3	Dr Bagirathi Iyer	Member-Faculty	9623443633	bagirathi.iyer@indiraisbs.ac.in
4	Mr. Harish Deshmukh	Member-Administration	8788634041	harish.deshmukh@indiraisbs.ac.in
5	Dr. Anagha Bhope	Secretary	9922683915	dattatraya.jadhav@indiraisbs.ac.in

5.10 Establishment of Online Grievance Redressal Mechanism

Student Grievance cell (2019-21)

About us

Student Grievance cell has been established to give students a formal platform to voice their concerns, if any regarding day to day activities / areas which affect them. Student Grievance Cell comprises of Director, Executive HOD who are the Ex-officio members while Faculty in Charge is nominated.

Objectives of the Cell:

1. Providing a forum for the students to express their grievance relating to all their academic/ non-academic matters.
2. Imparting a degree of objectivity and fair play in the consideration of such grievances.
3. Ensuring a prompt consideration and decision thereon.
4. Encouraging participative governance where students are free to put forward their suggestions before management and have an open discussion on them.

Constitution of the Student Grievance cell:

The Student Grievance Cell has been constituted for duration of 3 years. The constitution would be as under:

Sr. No.	Particulars	Designation	Process of Appointment
1	Grievance Committee Chairperson	Director	Ex-officio
2	Grievance committee member	Deputy Director	Ex-officio
3	Grievance Committee Secretary	Member	Nomination by Director
4	Grievance Committee Secretary	Member	Nomination by Director
4	Student Representatives	Member Student council members Student council members	Nomination by Director

Process Flow:

1. Meeting to be held twice a year to review functioning of grievance cell.
2. Meeting will be chaired by Director/ Dean and attended by Student Council Members, Class Representatives, and representatives of IT, Library, Administration departments.
3. All the members of the student council are a part of the Grievance Cell.
4. Student Grievances are categorized as Hostel, Library, Security , Canteen , Mess, Academics, Transport, Exam and Others
5. Monthly report of grievance will be generated and details will be sent to all Grievance cell members and AICTE.
6. Student grievances will be addressed by the Faculty – in Charge immediately after receiving online grievance.
7. Faculty in charge will discuss the matter with Deputy Director and respected department /person to whom the grievance is addressed
8. The follow up of the grievance registered is done by the Faculty In charge and student who raises grievance is informed regarding its redressal status online. In some cases Faculty in charge informs grievance cell members about grievance and their help is solicited wherever required for the implementation or otherwise.
9. The Job of Secretary Grievance Cell is to ensure meetings are held well on time, by arranging for the same and informing all the concerned parties.
10. Once the grievances are redressed, Faculty In charge has to ensure that student is given proper feedback online regarding the grievances redressed or the reasons as to why the grievances could not be redressed immediately.
11. An “OMBUDSMAN” has been appointed to address the grievances, in case the aggrieved students or their parents are not satisfied with the decision of the grievance redressal committee. The students can send their appeals to the OMBUDSMAN directly. The

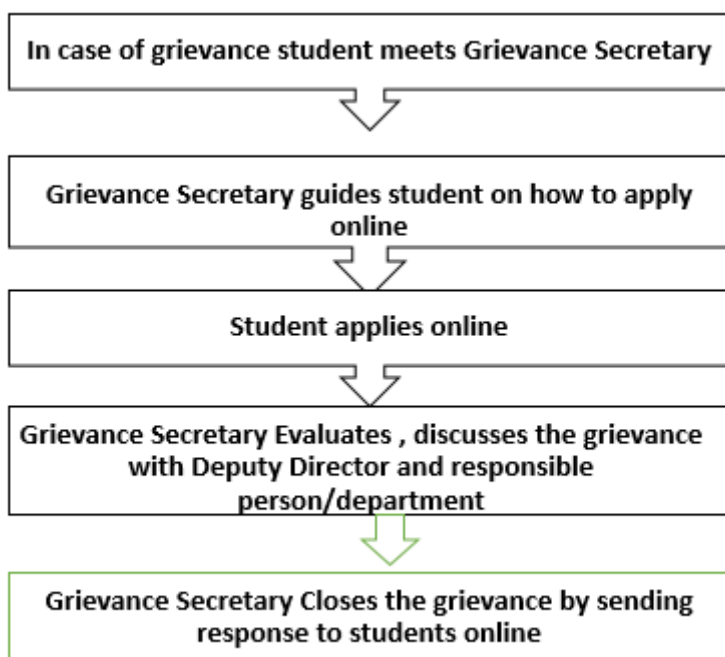
“OMBUDSMAN” shall exercise its power to hear those grievances and ensure its disposal within one month of the receipt of the appeal.

12. Faculty In charge has to ensure proper and smooth functioning of the grievance Cell for the students.
13. Proper feedback mechanism, where in all the students come to know about the status of their complaints registered and have faith in the college grievance cell.
14. Feedbacks are given and discussed with grievance cell members if need arises.
15. In the event of any of the members of this committee resigning from their post in the institute, their position in the committee will stand cancelled.

Election of student representatives:

1. All the student council members are the members of grievance cell by default.
2. The junior student council members get elected in the month of January.

Process for Grievance Handling



Refer link for online student grievance redressal mechanism: <https://erp.indiraedu.com/>

5.11 Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University

Grievance Redressal Committee:

Sr. No.	Particulars	Designation	Process of Appointment
1	Grievance Committee Chairperson	Director	Ex-officio
2	Grievance committee member	Deputy Director	Ex-officio
3	Grievance Committee Secretary	Member	Nomination by Director
4	Grievance Committee Secretary	Member	Nomination by Director
4.	Student Representatives	Member Student council members Student council members	Nomination by Director

GRIEVANCE CELL MEMBERS FOR A.Y. (2020-2021)-ISBS PGDM					
Sr. No.	Committee Member Name	Designation	Committee Profile	Mobile No	Email ID
1	Dr Abhinav Jog	Director	Grievance Committee Chairperson	9822912030	abhinav.jog@indiraibs.ac.in
2	Dr Rajlaxmi Pujar	Assistant Professor	Grievance Committee Secretary	9922994640	rajlaxmi.pujar@indiraibsb.ac.in
3	Prof Shikha Sindhu	HOD-Academics	Grievance committee member	7387949435	shikha.sindhu@indiraibsb.ac.in
4	Ms. Chahak Jain	Student Council Member	Student Council Representatives	9552503733	manmohan.vyas@indiraibsb.ac.in
5	Mr Ashish Jha	Student Council Member	Student Council Representatives	7739994807	ashishkumar.jha@indiraibsb.ac.in

OMBUDSMAN shall be appointed by the concerned Directorate of Technical Education for Diploma Institutions and by AICTE for PGDM Institutions. Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University. (As per All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012, F. No. 37-3/ Legal 12012, dated 25.05.2012)

Dr. Devi Singh
Former Director, IIM, Lucknow,
C/o Public Grievance Redressal Cell
All India Council for Technical Education
Nelson Mandela Marg
New Delhi- 110070
pubgrv@aicte-india.org

As per the AICTE Notification dated 13th August 2020

5.12 Establishment of Internal Complaint Committee (ICC)

Introduction:

Internal Complaint Committee has been constituted by the Director with the powers vested in him/her by the Governing council of Indira School of Business Studies as per the Governing Council meeting held on 29th June, 2013 to address Internal Complaint Committee (ICC) activities with the broad purpose of creating a fair workplace with gender equality. The cell is especially created to prevent or deter the commission of acts of gender inequality and sexual harassment and to provide the procedure for the resolution, settlement or prosecution of acts of sexual harassment and gender biases by taking all steps required.

Objective of the Committee:

To help plan, implement, and monitor the initiatives which would help build an organization without gender biases, inequality and sexual harassment.

Functions of the Internal Complaint Committee:

- To provide a neutral, confidential and supportive environment for members of the campus community who may have been sexually harassed
- To advice complainants of means of resolution as specified by the legislation
- To ensure fair and timely resolution of sexual harassment complaints
- To provide counselling and support services on campus
- To ensure that students, faculty and staff are provided with current and comprehensive materials on sexual harassment
- To promote awareness about sexual harassment through educational initiatives that encourages and fosters a respectful and safe campus environment

Internal Complaint Committee For The Year 2020-21- ISBS PGDM				
Sr No.	Name	Designation	Phone Number	E-mail
1	Dr. Gaganpreet Kaur Ahluwalia	Presiding Officer	7558663769	gaganpreet.ahluwalia@indiraisbs.ac.in
2	Dr. Rajlaxmi Pujar	Faculty Member	9922994640	rajlaxmi.pujar@indiraisbs.ac.in
3	Prof. Anand Deo	Faculty Member	8149035838	anand.deo@indiraisbs.ac.in
4	Ms Trupti Joshi	Non-teaching staff member	9049334594	trupti.Joshi@indiraisbs.ac.in
5	Mr. Dattatraya Jadhav	Non-teaching staff member	9922683915	dattatraya.jadhav@indiraisbs.ac.in

6	Ms. Chahak Jain	Student Member – PGDM (Batch 19-21)	9163763523	Chahak.jain@indiraisbs.ac.in
7	Mr. Simran Rai	Student Member – PGDM (Batch 19-21)	7898445262	simran.rai@indiraisbs.ac.in
8	Ms Palak Angi	Student Member – PGDM (Batch 19-21)	7340619455	palak.angi@indiraisbs.ac.in
9	Ms. Nidhi Kishore	Student Member –	8805110564	nidhi.kishore@indiraisbs.ac.in
10	Mr. Prem Balodiya	Student Member – PGDM (Batch 20-22)	9075109774	prem.balodiya@indiraisbs.ac.in
11	Ms. Trupti Pachpor	Student Member – PGDM (Batch 20-22)	8237755129	trupti.pachpor@indiraisbs.ac.in
12	Ms. Gauri Kulkarni	NGO Member	9657998921	Gauri.Kulkarni@indiraisbs.ac.in

Frequency of Meeting: Biannual meetings preferably once every semester

Required Quorum for Meeting: Minimum two-third members are required to be present to take forward the proceedings of the meeting.

5.13 Establishment of Committee for SC/ ST

About SC/ST Cell:

The University Grants Commission (UGC) has given priority to the downtrodden students and staffs during IX plan period and given direction to all the universities to establish SC/ST Cell. Since its inception, Indira School of Business Studies, under the able leadership of Dr. Renu Bhargava, has been working consistently for the promotion of sustainable, equitable and participatory development, social welfare and social justice. With this objective along with the guidelines stated by UGC, Scheduled Caste and Scheduled Tribes Cell (SC/ST Cell) was set up in the institute.

The main aim of the Cell is to monitor the guidelines issued by the University Grants Commission from time to time. The Cell ensures the effective implementation of the reservation policies in the university admissions to students in various courses of studies, accommodation

in the hostels, appointments to the teaching and non-teaching posts, and maintain a register in the institute.

Objectives of SC/ ST Cell:

1. To implement the reservation policy for SCs/STs in the institute.
2. To take such follow up measures for achieving the objectives and targets laid down for the purpose by the Government of India and the UGC/AICTE.
3. To implement, monitor and evaluate continuously the reservation policy in the institute and plan measures for ensuring effective implementation of the policy and program of the Government of India.

Functions of the Cell:

1. To circulate Government of India and Commission's decisions and to collect regularly, on an annual basis, information regarding course-wise admissions to candidates belonging to the Scheduled Castes and Scheduled Tribes in the institute, in forms prescribed, by a stipulated date, and to take follow up action, where required.
2. To circulate Government of India orders and Commission's decisions and to collect information in respect of appointment, training of these communities in teaching and non-teaching posts in the institute, in suitable forms by a stipulated date and take follow up action where required.
3. To analyze the information collected above and prepare reports and digests for onward transmission to the Ministry of Human Resource Development/University Grants Commission and such other authorities as may be required.
4. To deal with representations received from Scheduled Castes and Scheduled Tribes candidates regarding their admission, recruitment, promotion and other similar matters.
5. To monitor the working of the remedial coaching scheme, if approved, in the institute.
6. To function as a Grievances Redressal Cell for the Grievances of SC/ST students and employees of the university and render them necessary help in solving their academic as well as administrative problems.
7. To maintain a register for employment of SCs/STs in the institute for the candidates belonging to SC/ST communities for various posts.
8. Any other work assigned from time to time to promote higher education among these two communities suffering economic, social and education deprivations.
10. The SC/ST Cell exclusively looks after the work related to SC/STs matters and no other work is assigned to the Cell.

10. The Committee should meet twice a year to review the position and to solve the problems.

Constitution of the Cell:

The Committee will consist of:

1. Liaison Officer(in the rank of Professor/ Associate Professor)
2. 2 to 3 faculty members (Associate/ Assistant Professor, Reader and Lecturer level)
3. 3 to 4 non-teaching members
4. 1 student member

SC/ST Committee (PGDM) A. Y. 2020-21

Name of the Committee Member	Profession	Mobile Number	e-mail address
Dr. Abhinav Jog	Chairman (Director of the Institute)	9822912030	abhinav.jog@indiraisbs.ac.in
Prof. Suyog Chanchad	Section / Liaison Officer (Assistant Professor)	8446691199	suyog.chachad@indiraisbs.ac.in
Prof. Laxman Misal	Member (Assistant Professor)	9881519117	laxman.misal@indiraisbs.ac.in
Prof. Arvind Burande	Member (Assistant Professor)	9922802674	arvind.burande@indiraisbs.ac.in
Mrs. Rajshree Kesur	Member (Admin)	7709677422	rajashree.kesur@indiraisbs.ac.in
Mr. Subhash Ghogare	Member (Admin)	9689426669	subhash.ghogare@indiraisbs.ac.in
Mukesh Kumar	Student (PGDM Gen 2020-21)	7498327498	mukesh.kumar@indiraisbs.ac.in
Tushar Ambetkar	Student (PGDM Gen 2020-21)	9158676933	tushar.ambetkar@indiraisbs.ac.in
Priyanka Nagle	Student (PGDM Gen 2020-21)	9893073868	priyanka.nagle@indiraisbs.ac.in
Shubham Saurav	Student (PGDM Gen 2020-21)	9921844213	nitish.purty@indiraisbs.ac.in

Frequency of Meetings:

Biannual Meetings are held, preferably once every semester.

Required Quorum for Meeting

Minimum two-third members are required to be present to take forward the proceedings of the meeting.

5.14 Internal Quality Assurance Cell (IQAC)

Introduction

IQAC is responsible for auditing internal operational processes at ISBS. The objective primarily is standardizing and compliance of academic and administrative processes being operated in the institute for its smooth functioning. It reviews performance to achieve quality as preempted in the quality policy stated as -

“To pursue standards of excellence in all our endeavors namely teaching, research, consultancy and continuing education and to remain accountable in our core and support functions, through processes of self-evaluation and continuous improvement.”

The purpose of the said committee is to continuously monitor and periodically review /audit all the processes relevant to the Governance at ISBS and advocate further action/deliberation as needed. The director notifies the GC about IQAC's deliberation. The activities of the cell are coordinated by an internal faculty.

Functions of IQAC

- * IQAC functions around standardizing processes both academic and administrative being currently operated in the institute for smooth functioning.
- * Periodically review / audit all the processes relevant to the Governance of ISBS and provide recommendations for further action/ deliberation as needed.
- * Aid the GC in formulation of teaching learning objectives, program outcome, policies and other forms of planning.
- * Holding periodic reviews of all working processes which include functioning of committees.
- * Exercise such supervision over the activities in the institute through periodic review meetings with all internal stakeholders by Director / Dy. Director / Dean and Faculty for improvement and development of functions as stated in its SOP.
- * Interact with the stakeholders of ISBS from time to time.
- * Plan and monitor budget and its consumption for effective utilization of resources.
- * Forward recommendations/ observations to the Chairperson for appraising the GC.
- * Maintain records of action taken/ to be taken for review.

IQAC Members (2019-20)

The Committee is headed by the Director ISBS as Chairperson, a nominated Secretary who shall have executive power to run the IQAC as per the defined SOP, Dy. Director/Dean, two

senior Faculty Members preferably representing different programs on campus and any other as suggested by Director ISBS.

IQAC Members 2020-2021

Sr. No.	Name of the Member	Designation	Profile	Contact no.	Email Id
	Dr. Abhinav Jog	Director - ISBS PGDM	Chairman	9822912030	abhinav.jog@indiraibsb s.ac.in
1	Dr. Renu Bhargava	Director – ISBS	ISBS Chairperson	9890669774	renub@indiraedu.co m
2	Ms. Amruta Deshpande	Assistant Professor	Secretary	8879040844	amruta.deshpande @indiraibsb.ac.in
3	Mr. Bijoy Guha	Consultant and Ex. VP Tata Yazaki	Member Industry	9822092648	lydonguha@gmail.c om
4	Dr. Komal Singh	Dy. Director – ISBS	Member Faculty	9624038181	komal.singh@indirai sbs.ac.in
5	Mr. Manmohan Vyas	Dean – MBA- ISBS	Member Faculty	9552503733	Manmohan.vyas@in diraisbs.ac.in
6	Dr. Mahesh Mangaonkar	Professor and HOD Gen. Mgmt.	Member Faculty	9518714689	manmohan.vyas@in diraisbs.ac.in
7	Dr. Yogesh Mahajan	Associate Professor – ISBS	Member Faculty	9890849127	yogesh.mahajan@in diraisbs.ac.in
8	Mr. Dattatraya Jadhav	Admin. Officer	Member Non-Teaching	9284025873	dattatraya.jadhav@ind iraibsb.ac.in

Frequency of Meeting

Biannual meetings are held for IQAC.

Required Quorum for IQAC Meeting

Minimum two-third members are required to be present for taking forward the proceedings of the IQAC meeting, with mandatory presence of Director and Secretary.

6. Programmes:

6.1 Name of Programmes approved by AICTE

Post Graduate Diploma in Management

Post Graduate Diploma in Management - General

Post Graduate Diploma in Management - Marketing

6.2 Name of Programme Accredited by AICTE -

6.3 Status of the Accreditation of the Courses

6.3.1 The number of Courses = 03

6.3.2 No. of Courses for which applied for Accreditation. 0

6.3.3 Status of Accreditation – in process

6.4 For each Programme the following details are to be given:

6.4.1 Name:

Post Graduate Diploma in Management (120 intake)
Post Graduate Diploma in Management - General (120 intake)
Post Graduate Diploma in Management - Marketing (60 intake)

6.4.2 Number of seats:

Post Graduate Diploma in Management (120 intake)
Post Graduate Diploma in Management - General (120 intake)
Post Graduate Diploma in Management - Marketing (60 intake)

6.4.3 Duration: 2 Years full time

6.4.4 Cut off marks/ rank of admission during the last three years

ICAP 2020-21 Program	Minimum level of acceptance for General Category (total Marks in ICAP)	Minimum level of acceptance for Reserved Category (total marks in ICAP)
PGDM	144	144
PGDM - General	153	153
PGDM - Marketing	132	132

ICAP 2019-20 Program	Minimum level of acceptance for General Category (total Marks in ICAP)	Minimum level of acceptance for Reserved Category (total marks in ICAP)
PGDM Gen 1 st Shift	162	70
PGDM Gen 2 nd Shift	142	124
PGDM - Marketing	134	84

ICAP 2018-19 Program	Minimum level of acceptance for General Category (total Marks in ICAP)	Minimum level of acceptance for Reserved Category (total marks in ICAP)
PGDM Gen 1 st Shift	145	152
PGDM Gen 2 nd Shift	160	166
PGDM - Marketing	160	183

6.4.5 Fee

Course	CAY 2020-21	CAY 2019-20	CAY-1 2018-19
PGDM	290000	350000	335000
PGDM General	290000	350000	335000
PGDM Marketing	290000	350000	335000

6.4.6 Placement Facilities : Yes

Course	CAY 2020-21 2018_20 Batch	CAY 2019-20 2017_19 Batch	CAY-1 2018-19 2016_18 Batch
PGDM Gen 1 st Shift	105	104	97
PGDM Gen 2 nd Shift	102	108	101
PGDM Mktg 1 st Shift	47	53	45

6.4.7 Campus placement in last three years with minimum salary, maximum salary and average salary in Lacs

Course	2019-20				2018-19				2017-18			
	Student Placed	Min. Salary	Max. Salary	Avg. Salary	Student Placed	Min. Salary	Max. Salary	Avg. Salary	Student Placed	Min. Salary	Max. Salary	Avg. Salary
PGDM Gen 1 st Shift	105	2.2	9.8	4.65	104	2	7.3	4.77	97	2.5	8.76	4.67
PGDM Gen 2 nd Shift	102	1.5	9.6	4.58	108	2	13.8	5.13	101	2.4	8.76	4.44
PGDM Mktg 1 st Shift	47	2.8	9.6	4.46	53	1.5	7.8	5.17	45	2.5	8.76	5.04

6.5 Name and Duration of Programme (s) having twinning and Collaboration with Foreign University (s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Details of the Foreign University. –NA-

6.5.1 Name of the University

6.5.2 Address

6.5.3 Website

6.5.4 Accreditation status of the University in his Home Country

6.5.5 Weather the degree offered is equivalent to an Indian Degree? If yes, name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and job both within and outside the country

6.5.6 Nature of Collaboration

6.5.7 Conditions of Collaboration

6.5.8 Complete details of payment a student has to make to get the full benefit of collaboration

6.6 For each Programme Collaborated provide the following: –NA-

6.6.1 Programme Focus

6.6.2 Number of seats

6.6.3 Admission Procedure

6.6.4 Fee

6.6.5 Placement Facility

6.6.6 Placement Records for last three years with minimum salary, maximum salary and average salary

6.7 Weather the Collaboration Programme is approved by AICTE? If not weather the Domestic/ Foreign University has applied to AICTE for approval –NA-

7. Faculty:

7.1 Branch wise list Faculty members:

7.1.1 Permanent Faculty: - 30 Yes

Name of the Institute: Indira School of Business Studies PGDM								
Sr. No.	Name	Designation	Qualification	Specialization	Teaching / Academic	Industry	Research	Total
1	Dr. Abhinav Jog	In-charge Director / Professor	B.Com, MBA, M.Com, CAIIB, PGDBA, Cert. Crse in Japanese, Ph.D	Banking & Finance	9	27	6	36
2	Dr. Mahesh Man gaonkar	Professor	B.E.,MBA, PGDIBO, PGDHR M(Gold Medalist), M.Phil., Ph. D., SET, UGC-NET	Operations	17	0	5	17
3	Dr. (Mrs.) Vidya A. Nakhate	Professor	B.Pharm, MBA, B.A., MBA (Mkg), NET, Ph.D.	Marketing	14	4	7	18
4	Prof. Chetan Wakalkar	Associate Professor	B.E., MBA (Mktg)	Marketing	13	9	0	22
5	Dr. Parmeshwar Yadav	Associate Professor	B.A., M.A. (Eco), Ph.D	Economics	14	0	2	16
6	Dr. (Mrs.) Gagan Preet Ahluwalia	Associate Professor	BBA, MBA, MA, Ph. D	Marketing & HR	16	0	10	16

7	Dr. Chanakya Kumar	Associate Professor	B.Sc., MBS, NET, Ph.D	Marketing	9	4	0	13
8	Dr. (Mrs.) Bagirathi Iyer	Associate Professor	B.Com, PGDBA, M.Com. Ph. D.	Marketing	10	2	5	12
9	Dr. (Mrs.) Anagha Bhope	Associate Professor	BA., BA-LLB, MBA-HR, MBA., PGDIEM, PGDCMM, NET, Ph. D.	Finance	7	2.5	0	9.5
10	Dr. (Mrs.) Natasha Kaul	Associate Professor	B.Sc., MBA, M.Sc. Ph. D.	HR	8	0	0	8
11	Prof. Mangesh P. Dande	Asst. Professor	DME, MMS, DSM, DBM, SAP (PP), NET	Production	10	25	5	35
12	Prof. Anand Deo	Asst. Professor	B.Com., MMS, PGDHRM, DIM, PGDIM	Finance	4	27	0	31
13	Dr. Santosh Mahajan	Asst. Professor	MBA, Ph. D.	Marketing	15	5	2	22
14	Dr. (Mrs.) Rajlaxmi P. Pujar	Asst. Professor	B.Sc., MBA, Ph. D.	Marketing	11	10	10	21
15	Prof. Meghasham Chaudhary	Asst. Professor	M.Sc., MBA	Marketing	0	20	0	20
16	Prof. Laxman Misal	Asst. Professor	B.Com, PGDBM, MBS, M.Com.	HR	6	13	0	19
17	Prof. (Mrs.) Arpana Boodle	Asst. Professor	BA, MBA	HR	3	15	0	18
18	Prof. Raji Thomas	Asst. Professor	B.Com., MMM	Marketing	7	10	0	17
19	Dr. Rohan Das	Asst. Professor	B.Sc., M.B.A., Ph. D.	Marketing	5	11	0	16
20	Prof. Vaibhav Mukund Kulkarni	Asst. Professor	BA, MBA	Marketing & HRM	13	0	0	13
21	Prof. Arvind Burande	Asst. Professor	BBA, MBA	Marketing	12	0	0	12
22	Prof. (Mrs.) Amruta Deshpande	Asst. Professor	B.Sc., MBA, MBA (Hosp. Mgt)	HR	12	0	2	12
23	Dr. (Ms.) Neetu Randhawa	Asst. Professor	BA, MBA (HR), MBA (Mkt), Masters -HRM-Sydney, Ph. D..	HR	4	7	0	11

24	Prof. Rajyavardhan Tater	Asst. Professor	B.Com., PGDM, C.A.	Marketing	9	1	0	10
25	Prof. (Mrs.) Shikha Mann (Sindhu)	Asst. Professor	BDS, PGDM, MPM, UGC NET	HR	6	3	3	9
26	Prof. (Mrs.) Neha Agarwal	Asst. Professor	BBA, MBA	Marketing	1	8	0	9
27	Prof. Suyog P. Chachad	Asst. Professor	B.E., MBA, UGC-NET, SET	Finance	4	5	0	9
28	Prof. (Ms.) Sarita Agarwal	Asst. Professor	B.Com., MBA, M.Com, UGC-NET	Finance & Marketing	6	0	0	6
29	Prof. Puneet Bafna	Asst. Professor	B.Com., C.A., MBA	Finance	2	2	0	4
30	Prof. Shobha Pophalkar	Asst. Professor	B. Com, PGDBM, MBS,	Marketing	2	10	0	12

7.1.2 Adjunct Faculty: - No


7.1.3 Permanent Faculty: Student Ratio: - 1:20

Faculty: 30 : Student: - 300

7.2 Number of Faculty employed and left during the last three years

No. of. Faculty	AY 2019-20	AY 2018-19	AY 2017-18
Employed/Joined	04	04	05
Left	04	04	05

8. Profile of Vice Chancellor/Director/ Principal/ Faculty:

Full Name of Teaching Staff As per Aadhar Card	:	Abhinav Dattatreya Jog			
Designation	:	I/c. Director			
Department	:	PGDM			
Date of Joining the Institution	:	10/02/2011			
Qualifications with Class/ Grade	:	Qualification	Class/ Grade	Specialization/Faculty	Passing Year
1. UG	:	B.COM	II	Accountancy	1982
2. PG	:	MBA	I	Banking	2010
3. PhD	:	Ph.D.	-	Commerce	2016

4. Other	:	-	-	-	-
Total Experience in Years	:	Teaching	Industry	Research	Total
		9	27	6	36
Paper Published	:	National		International	
		2		5	
Paper Presented in Conferences	:	National		International	
		-		-	
PhD Guide? Give field & University	:	Field		University	
		-		-	
PhDs/ Projects Guided	:	PhDs		Projects at Master Level	
		-		-	
Books Published / IPRs/ Patents	:	-			
Professional Memberships	:	-			
Consultancy Activities	:	-			
Awards	:	-			
Grant Fetched	:	-			
Interaction with Professional Institutions	:	Conducted training programs for Deutsche Bank, L& T Finance, SVC Bank,Cosmos Bank, Maharashtra state Co-Op bank, Jana Seva Bank, Janata Sahakari Bank			

9. Fee:

9.1 Details of fee, as approved by state Fee Committee, for the Institution – NA -

9.2 Time schedule for payment of fee for the entire programme

Course	Installment	Date	Amount
PGDM	First	04.07.2020	150,000.00
	Second	25.08.2020	140,000.00
PGDM - General	First	04.07.2020	150,000.00
	Second	25.08.2020	140,000.00
PGDM - Marketing	First	04.07.2020	150,000.00
	Second	25.08.2020	140,000.00

9.3 No. of Fee waivers granted with amount and name of students – NA

9.4 Number of scholarship offered by the Institution, duration and amount

Course	No. of Student	Amount
PGDM (AY-2019-20)	2	100000.00

9.5 Criteria for fee waivers / scholarship

PGDM Courses:

Criteria for Scholarship Students:

1. Parent annual income below 8 lakh. Income certificate of parent issued by Tahsildar / Competent authority.
2. Educational qualification: Graduation passed with minimum 60% marks.
3. Undertaking of parent stating that only 2 children's in the family are taking the benefit.

9.6 Estimated cost of Boarding and Lodging in Hostels including Mess.

Hostel	Nos.	Fees
Girls	2	94700.00
Boys	2	87700.00

10. Admission:

10.1 Number of seats sanctioned with the year of approval

Course	Number of Seats Sanctioned	Year of Approval
PGDM General	120	2006
PGDM	120	2006
PGDM Marketing	60	2006

10.2 Number of Students admitted under various categories each year in the last three years

Course	Category	AY 2020-21	AY 2019-20	AY 2018-19
PGDM	Open	94	111	117
	OBC	23	8	2
	SC/ST	3	1	1
	VJNT	0	0	0
	SBC	0	0	0
PGDM General	Open	98	113	118
	OBC	17	6	2
	SC/ST	5	1	0
	VJNT	0	0	0
	SBC	0	0	0
PGDM - Marketing	Open	41	54	55
	OBC	16	5	4
	SC/ST	2	0	1
	VJNT	1	0	0
	SBC	0	0	0

10.3 Number of applications received during last two years for admission under Management Quota and number admitted

PGDM	AY 2020-21	AY 2019-20
Applications	NA	NA
Admitted	NA	NA

11. Admission Procedure:

11.1 Mention the admission test being followed, Name and address of the Test Agency and its URL (website)

CAT	-	https://iimcat.ac.in
CMAT	-	www.aicte-cmat.in
MH- CET	-	www.mahacet.org
MAT	-	https://www.aima.in/testing-services/mat/mat.html
ATMA	-	www.atmaaims.com
XAT	-	http://www.xatonline.in
GMAT	-	https://start.gmat.com/register

11.2 Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET (State conducted test / University tests/ CMAT/ GPAT)/ Association conducted test) 2019- 21

Name of the Test	PGDM No. of Students
CAT	38
CMAT	95
MAT	108
XAT	2
ATMA	19
MH CET	38
Total	300

11.3 Calendar for admission against Management/ vacant seats: -NA-

- Last date of request for applications
- Last date of submission of applications
- Date for announcing final results
- Release of admissions list (main list and waiting list shall be announced on the same day)
- Date for acceptance by the candidate (time given shall in no case be less than 15 days)
- Last date for closing of admissions
- Starting of the Academic session
- The waiting list shall be activated only on the expiry of date of main list:
- The policy of refund of the fee, in case of withdrawal, shall be clearly notified
As per AICTE guidelines – Refund of fees and cancelations of admission is followed as per AICTE rules.

12. Criteria and weightages for Admission:

12.1 Describe each criterion with its respective weightages i.e. Admission Test, marks in qualifying examination etc.

PGDM - Process for ICAP – 2020 -21		
Admission to Indira PGDM will be based on performance of candidates in following categories of ICAP:		
Sr. No	No Component	IGI Weightage
1	Score in Common Entrance tests (CAT /MAT/XAT/ATMA/CMAT/ State level Entrance Test (MH-CET))	35%
2	Score in Academic Performance	15%
3	GD & PI	45%
4	Participation in Sports, Extra- Curricular activities, Academic Diversity & Gender Diversity	5%
	*Note: The percentile scores of different entrance tests will be normalized by using a multiplier.	

12.2 Mention the minimum level of acceptance, if any

- PGDM 200-21 – Minimum level of Total marks for ICAP 2020-21 (1st Merit List)

Program	Minimum level of acceptance for General Category	Minimum level of acceptance for Reserved Category
PGDM General	144	144
PGDM	153	153
PGDM - Marketing	132	132

12.3 Mention the cut-off levels of percentage and percentile score of the candidates in the admission test for the last three years

PGDM

ICAP 2020-21	Minimum level of acceptance for General Category	Minimum level of acceptance for Reserved Category
PGDM General	144	144
PGDM	153	153
PGDM - Marketing	132	132

ICAP 2019- 20 Program	Minimum level of acceptance for General Category (total Marks in ICAP)	Minimum level of acceptance for Reserved Category (total marks in ICAP)
PGDM 1 st Shift	162	70
PGDM 2 nd Shift	142	124
PGDM - Marketing	134	84

ICAP 2018-19 Program	Minimum level of acceptance for General Category (total Marks in ICAP)	Minimum level of acceptance for Reserved Category (total marks in ICAP)
PGDM 1 st Shift	145	152
PGDM 2 nd Shift	160	166
PGDM - Marketing	160	183

12.4 Display marks scored in Test etc. and in aggregate for all candidates who were admitted
<https://www.indiraedu.com/admissions/>

13. List of Applicants:

- List of candidates whose applications have been received along with percentile/ percentage score for each of the qualifying examination in separate categories for open seats. List of candidate who have applied along with percentage and percentile score for Management quota seats

<https://www.indiraedu.com/admissions/>

14. Results of Admission Under Management seats/ Vacant seats: NA

14.1 Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over)

14.2 Score of the individual candidate admitted arranged in order or merit : NA

14.3 List of candidate who have been offered admission : NA

14.4 Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate - NA

14.5 List of the candidate who joined within the date, vacancy position in each category before operation of waiting list-

15. Information of Infrastructure and Other Resources Available:

15.1 Number of Class Rooms and size of each

Sr. No.	Room type	Area Sqm	Floor No.
1	Class Room	75	1 st Floor
2	Class Room	75	1 st Floor
3	Class Room	75	1 st Floor
4	Class Room	74	1 st Floor
5	Class Room	74	1 st Floor
6	Class Room	75	1 st Floor
7	Class Room	75	2 nd Floor
8	Class Room	75	2 nd Floor
9	Class Room	74	2 nd Floor
10	Class Room	74	3 rd Floor

15.2 Number of Tutorial rooms and size of each

Sr. No.	Room type	Area Sqm	Floor No.
1	Tutorial Room	67	1 st Floor
2	Tutorial Room	35	2 nd Floor
3	Tutorial Room	40	2 nd Floor

15.3 Number of Laboratories and size of each

Sr. No.	Room type	Area Sqm	Floor No.
1	Computer Center	195	3 rd Floor
2	Computer Lab	75	3 rd Floor

15.4 Number of Drawing Halls with capacity of each
-NA-**15.5** Number of Computer Centres with capacity of each

Sr. No.	Room type	Area Sqm	Capacity	Floor No.
1	Computer Center	195	98	3 rd Floor
2	Computer Lab	75	50	3 rd Floor

15.6 Central Examination Facility, Number of rooms and capacity of each

Sr. No.	Room type	Area Sqm	Floor No.
1	Exam Control Room	45	2 nd Floor

15.7 Barrier Free Built Environment for disabled and elderly persons

We have barrier free access and wash rooms for disabled and elderly persons.

15.8 Occupancy Certificate

We have structural stability and occupancy documents in place.

15.9 Fire and Safety Certificate

We have Fire and Safety related provisions and documents

15.10 Hostel Facilities

The hostel facility for Girl students is available within the campus and for Boys the facility is provided by the Institute within One km of the campus.

15.11 Library**15.11.1** Number of Library books/ Titles/ Journals available (program-wise)
Books:

Course: PGDM, PGDM Gen, PGDM Mktg
Total No. of Titles : 5500
Total No. of Volumes: 35640

Journals:

Course: PGDM, PGDM Gen, PGDM Mktg
Total No. of Titles : 60
Total No. of Volumes: 60

15.11.2 List of online National/ International Journals subscribed

Sr. No.	Title	Publisher
1	Telecom Business Review	Publishing India
2	Journal of Entrepreneurship & Management	Publishing India
3	Journal of Organizations & Human Behaviour	Publishing India
4	Journal of Strategic Human Resource Mgmt.	Publishing India
5	Journal of Supply Chain Management System	Publishing India
6	PRIMA: Practices and Research in Marketing	Publishing India
7	Drishtikon: A Management Journal	Publishing India
8	Social Work Chronicle	Publishing India
9	OPUS: HR Journal	Publishing India
10	Indian Journal of Sustainable Development	Publishing India
11	Journal of Rural and Industrial Development	Publishing India
12	Intl. Journal of Banking Risk and Insurance	Publishing India
13	Intl. Journal of Leadership	Publishing India
14	Intl. Journal of Business Ethics in Dev. Eco.	Publishing India
15	Intl. Journal of Information, Library and Society	Publishing India
16	Intl. Journal of Business Analytics and Intelligence	Publishing India
17	Intl. Journal of Applied Marketing and Management	Publishing India
18	Indian Management	Spenta Multimedia
19	Prajanan Journal of Social and Management Sciences	NIBM
20	Human Capital	HRIS
21	Indian Journal of Finance	AMC
22	Indian Journal of Marketing	AMC
23	Arthshashtra Indian Journal of Economic and Research	AMC
24	Indian Journal of Research in Capital Markets	AMC
25	Prabandhan: Indian Journal of Management	AMC
26	The IUP Journal of Bank Management	IUP
27	The IUP Journal of Applied Finance	IUP

28	The IUP Journal of Accounting Research & Audit Practices	IUP
29	The IUP Journal of Brand Management	IUP
30	The IUP Journal of Business Strategy	IUP
31	The IUP Journal of Corporate Governance	IUP
32	The IUP Journal of Financial Risk Management	IUP
33	The IUP Journal of Operations Management	IUP
34	The IUP Journal of Knowledge Management	IUP
35	The IUP Journal of Management Research	IUP
36	The IUP Journal of Entrepreneurship Development	IUP
37	The IUP Journal of Marketing Management	IUP
38	The IUP Journal of Effective Executive	IUP
39	The IUP Journal of Organizational Behavior	IUP
40	The IUP Journal of Information Technology	IUP
41	The IUP Journal of Soft Skills	IUP
42	The IUP Journal of Supply Chain Management	IUP
43	The IUP Journal of Case Folio	IUP
44	Journal of Interdisciplinary Economics	Sage
45	Millennial Asia	Sage
46	Journal of Human Values	Sage
47	Asian Journal of Management Cases	Sage
48	Journal of Entrepreneurship and Innovation in Emerging Economics	Sage
49	Environment and Urbanization Asia	Sage
50	South Asian Journal of Macroeconomics & Public Finance	Sage
51	Studies in Microeconomics	Sage
52	Journal of Education for Sustainable Development	Sage
53	Journal of Entrepreneurship	Sage
54	IIM Kozihikode Society & Management Review	Sage
55	South Asian Journal of Human Resources Management	Sage
56	South Asia Economic Journal	Sage
57	Agrarian South Journal of Political Economy	Sage
58	Indian Journal of Corporate Governance	Sage
59	South Asian Journal of Business and Management Cases	Sage
60	Vikalp: The Journal for Decision Makers	Sage

15.11.3 E-Library facilities

- Library Website link - <https://sites.google.com/site/libisbs>
- Subscribed Online Databases –
ProQuest Management ABI Inform Global, J-Gate,

- Subscribed Ebooks
ProQuest Ebrary Business and Economics Collection (E-Books)
- Multimedia Library

15.12 Laboratory and Workshop

15.12.1 List of Major Equipment/Facilities in each Laboratory/ Workshop

Name of Lab	List of Equipment's	Quantity
Computer Lab 2	Desktops	45
	Scanner	1
	Printer	3
	CCTV	1
	Projector	1
Computer Lab 3	Desktops / Laptops	48
	Scanner	0
	Printer	3
	CCTV	1
	Projector	1
Computer Lab 2	Desktops	45
	Scanner	1
	Printer	3
	CCTV	1

15.12.2 List of Experimental Setup in each Laboratory/ Workshop

Computer Lab1 – Language Lab Setup with headphone

Computer Lab 2 – SPSS and SPSS Amos Setup

All three Labs are connected with LAN and desktop installed with licensed OS and Software.

15.13 Computing Facilities

15.13.1 Internet Bandwidth

Tata Communications Leased Line (1:1) – 250 MBPS

15.13.2 Number and configuration of System

1	Ao-360n Dell™ OptiPlex™ 360 n-series Core2 Duo 2.66GHz 800MHz , 2/4 GB DDR2-533 SDRam , 80GB HDD, Keyboard, Optical Mouse	54	Dell
2	Zenith Pentium Pc 945/Micro Atx/ 945 Gc Intel Pentium Dual Core 2ghz 800mhz 2*2 Mb Cache/512 Mb Ddr2-533 Sdram , 80gb Sata Hdd, Keyboard, Optical Mouse, 15" Tft	39	Zenith
3	Zenith Pentium Pc 945/Micro Atx/ 945 Gc Intel Pentium Dual Core 2ghz 800mhz 2*2 Mb Cache/512 Mb Ddr2-533 Sdram , 80gb Sata Hdd, Keyboard, Optical Mouse, 15" Tft	2	Zenith

4	Zenith Pentium Pc 945/Micro Atx/ 945 Gc Intel Pentium Dual Core 2ghz 800mhz 2*2 Mb Cache/512 Mb Ddr2-533 Sdram , 80gb Sata Hdd, Keyboard, Optical Mouse, 15" Tft	3	Zenith
5	Zenith Business PC 9GC31 Core2Duo 2.40GHz 800MHz 2*2 MB Cache/3GB MB DDR2-533 SDRam , 80GB Sata HDD, Keyboard, Optical Mouse	5	Zenith
6	Dual Core 2.8/Intel Chipset M/B, 1 GB Ddr2 RAM/250 Gb Hdd, Keyboard, Mouse, LCD AOC 15.6'	11	Assembled
7	HP Intel Corei5-4570T, 2.9GHz,4 GB DDR3-1600 DIMM RAM, 500 GB 7200 RPM HDD,USB Keyboard, Optical Mouse, 19.5" LED Monitor	10	HP
8	Lenovo Desktop Core i3-700, Gen 7 B250, 1tb HDD, 4 GB DDR4 2400, Keyboard, Optical Mouse, 19.5" LED Monitor	12	Lenovo
9	Acer Travel Mate P243 Intel® Core™ i5-3210Mprocessor, (3 MB L3 cache, upto 3.10 GHZ), 4 GB(Dual-channel DDR3 SDRAM), 500GB HDD, DVDRW,14"HD LED TFT Laptop	21	Acer
10	Lenovo Think Center M710 TINY DESKTOP Intel Core i5-7400 DEN 2.4 G/3.5G/4GB DDR4 RAM, 1TB HDD, 19.5" LED Monitor	30	Lenovo
11	Lenovo Desktop V530 Tower , Intel Core i5 -8400 Processor, 4 GB DDR4 RAM , 1 TB HDD 7200 RPM	5	Lenovo
12	HP 240 G3 Laptop, 500 GB HDD, 4 GB DDR4 RAM,14" Screen	1	HP
13	HP 240 G5 Laptop, 500 GB HDD, 4 GB DDR4 RAM,14" Screen	3	HP
14	HP 240 G6 Laptop, 1 TB HDD, 4 GB DDR4 RAM,14" Screen	1	HP
15	Dell Latitude 3490 , Intel Core i5, 1 TB HDD, 4 GB DDR4 RAM	1	Dell
TOTAL		198	

15.13.3 Total number of system connected by LAN : **100 %**

15.13.4 Total number of system connected by WAN : **100 %**

15.13.5 Major software packages available

Application Software – 17

LIST OF APPLICATION SOFTWARE	
Sr. No.	License Products
1	Microsoft Office 2016
2	Microsoft Office 2013/10
3	MS Project Professional
4	Microsoft Visio 7
5	MS SQL
6	Window Defender
7	Calibre Software
8	SPSS Version 20
9	Amos Version 20
10	SLIM Library Software
11	Sanko Study Language Lab Software
12	Sophos antivirus Software
13	XED Intellect
14	Inpods
15	GEMS ERP
16	PROWESS
17.	Quick Heal Antivirus

System Software - 5

LIST OF SYSTEM SOFTWARE	
Sr. No.	License Products
1	Windows 7 Professional
2	Windows 8.1 Professional
3	Windows 10 Professional
4	Windows Server 2008
5	Windows Server 12 R2

15.13.6 Special purpose facilities available

All Classrooms and Computer Labs Equipped with Projectors, CCTV and Wi-Fi Access Points.

Impartus Lecture Capturing Solution for Student Study.

15.14 Innovation Cell

Entrepreneurship Development Cell (E-Cell) has been constituted with the broad purpose of building an entrepreneurship oriented culture within the institute to encourage students to enhance their enterprising skills to benefit the external stakeholders (Industry and Society at large).

15.15 Social Media Cell

Branding and Social Media Committee has been established where students are given platform to update and promote all the events, activities happening on the campus and achievements of the ISBS students in various competitions.

15.16 Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments

Yes

15.17 List of facilities available**15.17.1 Games and Sports Facilities:**

We provide dedicated sports facilities for various Indoor games like Chess, Table-Tennis, and Carom etc. and for Outdoor games like Basketball, Cricket etc. Sports committee organizes Outdoor Management Trainings for the students.

15.17.2 Extra-Curricular Activities:

ISBS has separate student committees like Cultural, CSR, E-Cell etc. The philosophy is to give wings to students' creativity, imagination and talent. The committee organizes various in campus events in order to provide a platform to students to show their talent and hone their skills.

15.17.3 Soft Skill Development Facilities:

Comprehensive Career and Leadership Development Program is the hallmark of teaching learning process at Indira. The program has been developed for students to bridge the gap in university curriculum and at the same time ensure delivery of inputs required for attaining POs. Indira School of Business Studies believes in the holistic development of the students and although the academic calendar forms the basis of the agenda, abundant stress is given to co-curricular activities. In order to mould productive and result oriented managers of the future, ISBS conducts the CLDP, which is taught concurrently with the main program. Unique and innovative co-curriculum activities are conducted at ISBS which focus on the extra edge that students need in their personality to succeed in a competitive environment.

ISBS owes its gratitude to the Indian Industry for consistently collaborating with us in our endeavour towards adding value to our students by helping us create customized programs for the students. Renowned industrialists visit us and tremendously enhance the learning of our students, by sharing their vast knowledge and experience. These objectives have enabled us to foster strategic alliances with industry which have translated into knowledge enhancing initiatives at ISBS, in collaboration with the Industry.

Some such required skills and corresponding initiatives are mentioned as under:

Sr. No.	Required Skills (Gap)	Activity to bridge the Gap	Resource Person / Agency
1	Analytical Ability	Aptitude training	Professional Agency – Proton
2	Communication Skills	Personality Development Program	Industry Professional, Trainers & Visiting Faculty

3	Practical Exposure	<ul style="list-style-type: none"> ▪ Industry Visit ▪ Research Based project 	<ul style="list-style-type: none"> ▪ Respective Organization ▪ Subject Faculty
4	Problem solving, Decision Making, Negotiation skill	<ul style="list-style-type: none"> ▪ Career Development Program ▪ Advanced Marketing Skills 	Professional Agency-Stratecent Consulting
5	Communication, Knowledge, GD-PI Skills, General Awareness and Sector overview	<ul style="list-style-type: none"> ▪ Discovery Interviews ▪ Bus. News Analysis ▪ Sector overviews / Deep Dive 	Professional Agencies <ul style="list-style-type: none"> ▪ Ozone Consulting ▪ Xed Intellect

15.18 Teaching Learning Process

15.18.1 Curricula and syllabus for each of the programmes as approved by the University

PGDM: Please refer following links

[PGDM General 19-21 Syllabus](#)

[PGDM Marketing 19-21 Syllabus](#)

15.18.2 Academic Calendar of the University : NA

15.18.3 Academic Time Table with the name of the Faculty members handling the Course

PGDM: Please refer following link

[Time table PGDM – Semester I](#)

15.18.4 Teaching Load of each Faculty

PGDM: Please refer following link

[PGDM-Teaching load and Subject Allocation-A Y-2019-20](#)

15.18.5 Internal Continuous Evaluation System and place

MBA:

- i. The course teacher shall prepare the scheme of Comprehensive Concurrent Evaluation (Formative Assessment) before commencement of the term. The scheme of Comprehensive Concurrent Evaluation shall explicitly state the linkages of each CCE with the Course Outcomes and define the targeted attainment levels for each CO.
- ii. The Director / Head of the Department / designated academic authority shall approve the scheme of Comprehensive Concurrent Evaluation with or without modifications.
- iii. The course teacher shall display, on the notice board, the approved CCE scheme of the course and the same shall also be hosted on the website, not later than the first week of the term.
- iv. Each CCE item shall be of minimum 25 marks.
- v. For a 3 Credit Course there shall be a MINIMUM of three CCE items. The final scores shall be converted to 50, using an average or best two out of three formula.
- vi. For 2 Credit Course there shall be a MINIMUM of two CCE items. The final scores shall be converted to 50.
- vii. For a 1 Credit Course there shall be a MINIMUM of one CCE item.
- viii. CCE shall be spread through the duration of course and shall be conceptualized, executed, assessed and documented by the course teacher along with student-wise and class-wise attainment levels of the COs and the attainment levels of the course.
- ix. The assessment outcome of each CCE shall be duly signed by the course teacher, programme coordinator / academic head and the Director / Head of the Department / designated academic authority of the Institute.
- x. A copy of the duly signed CCE *outcome* shall be displayed on the notice boards, within a week of the assessment and guide the students for betterment.
- xi. Institute may conduct additional make up / remedial CCE items at its discretion.
- xii. At the end of the term aggregate CCE scores / grades shall be calculated and the CO attainment levels shall be calculated by the course teacher. The same shall be displayed on the notice board

Comprehensive Concurrent Evaluation Methods: Course teachers shall opt for a combination of one or more CCE methods listed below.

Group A (Individual Assessment) – Not more than one per course:

1. Class Test
2. Open Book Test
3. Written Home Assignment
4. In depth Viva Voce

Group B (Individual Assessment) – At least 1 per course:

1. Case Study
2. Caselet
3. Situation Analysis

Group C (Group Assessment) – Not more than 1 per course:

1. Field Visit / Study tour and report of the same
2. Small Group Project & Internal Viva-Voce
3. Model Development
4. Role Play
5. Story Telling
6. Fish Bowls

Group D (Creative - Individual Assessment) – Not more than 1 per course:

1. Learning Diary
2. Scrap Book / Story of the week / Story of the month
3. Creating a Quiz
4. Designing comic strips
5. Creating Brochures / Bumper Stickers / Fliers
6. Creating Crossword Puzzles
7. Creating and Presenting Posters
8. Writing an Advice Column
9. Library Magazines based assessment
10. Peer assessment
11. Autobiography/Biography
12. Writing a Memo
13. Work Portfolio

Group E (Use of Technology - Individual Assessment) – Not more than 1 per course:

1. Online Exam
2. Simulation Exercises
3. Gamification Exercises
4. Presentation based on Google Alerts
5. Webinar based assessment
6. Creating Webpage / Website / Blog
7. Creating info graphics / infomercial
8. Creating podcasts / Newscast
9. Discussion Boards

Group F (Use of Literature / Research Publications - Individual Assessment) – Not more than 1 per course:

1. Book Review
2. Drafting a Policy Brief
3. Drafting an Executive Summary
4. Literature Review
5. Term Paper
6. Thematic Presentation
7. Publishing a Research Paper
8. Annotated Bibliography
9. Creating Taxonomy
10. Creating Concept maps

15.18.6 Student's assessment of Faculty, System in place

Feedback is taken from students after every semester based on following parameters by using four point Scale

1. Industry Examples
2. Use of different Teaching Methodologies
3. Response to queries
4. Communication Skill
5. Practical orientation
6. Overall impression about Effectiveness
7. Content of the Subject
8. Engagement in the class

Additional data:

- **Academic Policy:** Precepts of academic policy are implemented with below mentioned outcome in mind:
 - Contemporary curriculum aligned with industry needs.
 - Innovative teaching pedagogy and tools.
 - Structured curriculum to achieve established outcome.
- **Curriculum Compliance Process**
 - Review of Core Subject
 - Electives' Identification
 - Faculty Identification
 - Session Plan
 - Start – Mid – End Review
 - Faculty Feedback

15.19 For each Post Graduate Courses give the following:

15.19.1 Title of the Course

1. PGDM General
2. PGDM
3. PGDM Marketing

15.19.2 Curricula and Syllabi

PGDM: Please refer following links

[PGDM General 19-21 Syllabus](#)

[PGDM Marketing 19-21 Syllabus](#)

15.19.3 Laboratory facilities exclusive to the Post Graduate Course

IT Committee has been constituted to harness technical resources available on campus such as desktop and portable computer systems, fax machines, Internet and World Wide Web access, voicemail, electronic mail (e-mail) and its intranet. The

committee reviews the present web presence and utilization of IT infrastructure and plays crucial role by undertaking series of activities in order to optimize the IT resources available to build strong presence of ISBS in web space and leverage the available IT infrastructure to facilitate the various stakeholders namely student, faculty and industry experts in a process of imparting quality education. The IT Committee is responsible for providing reliable and efficient Information and Communication Technology infrastructure services.

15.20 Special Purpose

15.20.1 Software, all design tools in case
GEMs ERP, SLIM and SPSS

15.20.2 Academic Calendar and frame work

PGDM: Please refer following links

[Time table PGDM – Semester I](#)

[Time table PGDM – Semester III](#)

16. Enrollment of students in the last three years:

Course	CAY 2020-21		CAY 2019-20		CAY-1 2018-19	
	Intake	Intake	Actual Adm	Intake	Actual Adm	Actual Adm
PGDM General	120	120	120	120	120	120
PGDM	120	120	120	120	120	120
PGDM Marketing	60	60	60	60	60	60

17. List of Research Projects/ Consultancy Works:

17.1 Number of Projects carried out, funding agency, Grant received
Sponsored Research Projects

Project Title	Gap Analysis of Cybage Khushboo Scholarship Project	6 Projects on Gap & Impact Analysis of CSR Initiative of CybageAsha (Rural Upliftment)- 6 Projects
Funding Agency	Khushboo Charitable trust	Cybage Asha Trust
Year	2017-18	2018-19
Duration	3 months	10 months
Research Progress	Complete	Complete
Outcome	Report on Gap Analysis of Cybage Khushboo Scholarship Project	Reports Gap Analysis & Impact Analysis of CSR Initiative of CybageAsha (Rural Upliftment)

17.2 Publications (if any) out of research in last three years out of masters projects: Nil

17.3 Industry Linkage

Industry Exposure to students:

ISBS owes its gratitude to the Global Industry for consistently collaborating with us in our endeavor towards adding value to our students by helping us create customized programs based on our state of the art teaching, research and consulting techniques. Renowned industrialists visit us and boost the learning of our students, by sharing their vast knowledge and experiences. These initiatives have enabled us to foster strategic alliances with the industry which has translated into knowledge packed initiatives at ISBS.

Besides ISBS provides International Business Exposure Program (IBEP) to the management students to align their business acumen with the global business environment.

We also provide highly knowledge enriching platform to the students through our Industry Partner Fun N Joy at Work founded by Dr. R. L. Bhatia (Founder World CSR Day & World Sustainability). Various global level summits and conferences are organized by Fun N Joy at Work, wherein eminent dignitaries from all across the globe address current trends impacting corporates and society at large. Students get opportunity to listen and interact with such eminent global influencers which inspires them to become accountable and responsible leaders of tomorrow.

Consulting and Management Development Cell operates with the larger objective to share management systems and practices with the industry and assist in taking forward industry objectives through consultancy assignments. In addition to open MDPs that are attended by executives from different organizations, ISBS also develops and organizes customized programs based on specific requests. Thus the aim is to bridge the gap between industry and academia.

17.4 MoUs with Industries (minimum 3)

SL	MOU Title	Name of the Industry/Organization with which your Institute entered into First MoU	Contact No of Industry/Organization Personal	Email id of Industry/Organization Personal
1	Industry Sector Exposure, Sector Deep Drive, Student Evaluation	Ozone Education Consultants Pvt. Ltd.	020-40044339 9923410550	shantanu.sensharma@gmail.com
2	Training and Development Services	Stratecent Consulting	020-32415430 020-32415388	sales@stratecent.com
3	Domain, Current Affairs and Aptitude Quizzes	Xed Intellect Pvt. Ltd.	9923174371	raj.tater@xedintellect.com
4	International Business Exposure Program, UAE Study Tour Sep 2018	Wheel of Innovations, Pune	02025435391 / 92 / 93	mazabharatmahan@yahoo.com
5	CSR Initiatives	Cybage Asha Trust	02066041700	csr_team@cybage.com

18. LoA and subsequent EoA till the current Academic Year: Please refer following link

<https://indiraisbs.ac.in/assets/approval-affiliation-letters.pdf>

19. Accounted audited statement for the last three years: Please refer following link

<https://indiraisbs.ac.in/assets/ISBS-PGDM-Balance-Sheets-2017-20-for-aicte-mandatory-disclosure.pdf>

20. Best Practices adopted, if any:

Indira School of Business Studies, as **an advanced signatory** to the **Principles for Responsible Management Education (PRME)** is committed to the six principles of PRME. The PRME which is a UN initiative is inspired by Global Compact driving businesses to engage in socially responsible and sustainable business practices.

As institutions of higher education are involved in the development of current and future managers ISBS declares its willingness to progress in the implementation, within our institution, of the following Principles. Starting with those that are more relevant to our capacities and mission, we will report on progress to all our stakeholders and exchange effective practices related to these principles with other academic institutions:

Principle 1 | Purpose: We will develop the capabilities of students to be future generators of sustainable value for business and society at large and to work for an inclusive and sustainable global economy.

Principle 2 | Values: We will incorporate into our academic activities and curricula the values of global social responsibility as portrayed in international initiatives such as the United Nations Global Compact.

Principle 3 | Method: We will create educational frameworks, materials, processes and environments that enable effective learning experiences for responsible leadership.

Principle 4 | Research: We will engage in conceptual and empirical research that advances our understanding about the role, dynamics, and impact of corporations in the creation of sustainable social, environmental and economic value.

Principle 5 | Partnership: We will interact with managers of business corporations to extend our knowledge of their challenges in meeting social and environmental responsibilities and to explore jointly effective approaches to meeting these challenges.

Principle 6 | Dialogue: We will facilitate and support dialog and debate among educators, students, business, government, consumers, media, civil society organizations and other interested groups and stakeholders on critical issues related to global, social responsibility and sustainability.

To achieve these objectives of PRME, we have launched a “**Center for Sustainability: Kalpvruksh**” at ISBS, a beginning of an ecosystem of responsible management students at ISBS.

End