

Agenda
ISBS PGDM BOS Meeting
Held on 30th October 2021

1. Review of minutes of previous meeting held on 24th April 2021.
2. 360 degree feedback and appraisal system for faculty
3. Mentoring plan for students
4. Faculty attributes and capacity building
5. NBA accreditation for PGDM General and PGDM marketing program
6. Review of academics and co-curricular inputs for semester I of 2021-23 Batch, semester III of 2020-22 Batch.
7. Placement for Batch 2019-21
8. International connect and industry interface
9. Points for review in the next BOS meeting.

For

Indira School of Business Studies PGDM

Dr. Shikha Sindhu

Secretary, BOS

ISBS PGDM

Minutes of Meeting of BOS, held on 30th October 2021

1.Review of minutes of previous meeting held on 26th April 2019

Sr.no.	Agenda Point	Action Taken	Date/Month	Remarks
1	Blooms level mapping of questions with POs	AC had discussed the philosophy with BOE. The mapping will be implemented for Batch 2021-23	January 2022	NA
2	Faculty feedback system	A comprehensive feedback and appraisal system for faculty has been prepared by AC, same was presented to BOS in current meeting	September 2021	The appraisal mechanism is as per AICTE guidelines wrt 360 feedback, published in March 2019. Further details are in point no.2
3	Mentoring activities	AC had prepared a comprehensive mentoring activity plan, same was shared with BOS in current meeting	September 2021	Further details in point no.3

2. 360 degree feedback and appraisal mechanism system for faculty

Dr. Shikha Sindhu shared with BOS that a comprehensive plan for faculty feedback and appraisal has been constituted, the following point system was presented to BOS:

Sr.no.	Parameter	Max. Points (AICTE)	Additional Points (Institute)	Total Points per criterion
1	Teaching Process	25	15	40
2	Students' Feedback	25	Nil	25
3	Departmental Activities	20	15	40
4	Institute Activity	10	5	15
5	ACR	10	Nil	10
6	Contribution to Society	10	Nil	10
Total Points		100	35	135

A sample feedback report was shown to BOS. BOS observed the mechanism was comprehensive and same was approved. Sample 360 feedback that was shown to BOS is attached with this MOM.

3. Mentoring plan for students

As per suggestion by BOS in April 2021 meeting, secretary shared that a comprehensive mentoring activity plan had been implemented for semester I students of Batch 2021-23. The detailed plan was shown to BOS. BOS members approved the plan and same is attached with this MOM.

4. Faculty attributes and capacity building

Dr. Raheja also shared that in pursuit of enhancing research capabilities and attributes of faculty, institute continuously encourages faculty for enrolling for Ph.D. and writing quality papers. As a result of same, 72% of faculty at ISBS PGDM has either completed Ph.D. or in final stage of submission. In year 2020-21, out of 20 papers that were published by faculty, 50% were in quality journals (WOS or Scopus indexed). BOS members were satisfied wrt to efforts taken towards faculty capacity building

5. NBA accreditation for PGDM General and PGDM marketing program

Dr. Raheja informed BOS members that team ISBS PGDM is working for NBA accreditation. The registration of both programs (PGDM General and PGDM Marketing) has been done, the prequalifier has been filed and approved in 1st week of October 2021 and SAR shall be uploaded in November 2021. Committee visit is expected in December 2021.

6. Review of academics and co-curricular inputs for semester I of 2021-23 Batch, semester III of 2020-22 Batch.

Secretary presented the summary of academics and co-curricular inputs for semester I of 2021-23 Batch, semester III of 2020-22 Batch. 70% of syllabus and co-curricular inputs had been imparted for semester III. 60% of syllabus was done for semester I. The end semester exams for semester I of Batch 2021-23 Batch would take place from 4th January to 12th January 2022, end semester exams for semester III of 2020-22 Batch would take place from 20th to 24th December 2020.

It was also shared with BOS that aptitude crash course was given to students of semester III of Batch 2020-22 in September 1st week to make them better prepared for placement processes.

Secretary also shared the execution status of co-curricular inputs. BOS satisfied w.r.t academics and co-curricular execution status.

7. Placement for Batch 2019-21

Dr. Shikha Mann shared with BOS that from Batch 2019-21,

8. International connect and industry interface

Dr. Shikha Mann shared that due to pandemic and travel restrictions, it is not possible to foresee if international tour will be a possibility. If the current situation prevails then students of Batch 2021-23 will be offered international certification in lieu of international tour. ISBS PGDM is in talks with some international universities (International American University) to collaborate for international exposure/ certification. One certification course of collaborative research has already begun for students of Batch 2021-23 with X culture, USA. It was also shared with BOS

that in current AY 5 international guest sessions have been organized for students. She also shared that a MOU has been signed with Mr. Kfuri, Director- Kfuri consulting for international guest sessions. For industry interface, apart from guest sessions and workshops, Indira Brand Slam was organized in February 2021, Indiapreneur in March 2021 and Indira HR Awards and summit in October 2021 wherein corporate stalwarts addressed students on various topics. BOS appreciated the efforts taken by institutes for International connect and industry interface

9.Points for review in the next BOS meeting

Sr.no.	Agenda Point	Action Point	Date/Month	Remarks
1	Program Structure for Batch 2022-23	Curriculum, CO-PO mapping would be presented to BOS	April 2022	NA

Members Present:

1. Dr. Vidya Nakhate
2. Dr. Kumendra Raheja
3. Dr. Abhinav Jog
4. Prof. Shikha Sindhu
5. Dr. Mahesh Mangaonkar
6. Dr. Bagirathi Iyer
7. Mr. Dilip Barishkar
8. Mr. Pavan Goyal
9. Mr. Sameer Gunjal
10. Mr. Prasad Kalbhande
11. Mr. Digambar Sakore
12. Mr. Vilas Puranik
13. Mr. Ronak Shah
14. Ms. Hema Anand
15. Mr. Abhijit Jagtap

For

Indira School of Business Studies PGDM



Prof. Shikha Sindhu

Secretary, BOS

ISBS PGDM

Board of Studies (BOS)

Introduction

Academic Policy at ISBS PGDM centres around imparting quality education to its students and the same is implemented through regular reviews for inclusion of latest trends and pedagogy in the execution of teaching and learning in the field of management. The policy advocates regular reviews of student's development. It achieves these objectives through well-defined procedures which are executed by the appointed members in the Board of Studies (BOS) constituted for the purpose. The Board of Studies (BOS) at Indira School of Business Studies PGDM is the primary body governing teaching learning on campus. Its chief objectives involve planning and reviewing academic policies and other processes related to teaching-learning at ISBS PGDM. The Board of Studies shall be responsible for regulating and maintaining the standards of teaching, learning and examinations at ISBS PGDM. The BOS appoints Academic Committee, which is operational body of BOS that implements the suggestions or points of action (POAs) stated by BOS.

The Academic Committee in consultation with BOS, proposes new initiatives and overall program design for better learning in terms of industry training initiatives, certification programs, co-curricular activities, corporate Guest Speakers, and the like. Review of Academic Committee progress in achieving its planned curriculum implementation is done by the Board of Studies.

Functions of Board of Studies (BOS)

Academic Policy at ISBS PGDM centres around imparting quality education to its students and the same is implemented through regular reviews for inclusion of latest trends and pedagogy in the execution of teaching and learning in the field of management. It advocates regular reviews of students' development with respect to program outcome and course outcome established. It achieves these objectives through well-defined procedures which are executed by the Board of Studies and Academic Committee constituted for the purpose. Precepts of academic policy are implemented with below mentioned outcome in mind:

- Plan, review and recommend program structure, Program Outcomes, and course outcome
- Plan, recommend and review the academic and other developmental inputs.
- Review the quality of inputs imparted to students.
- Consider such other matters as the Governing Council may consider appropriate

BOS Members (2020-21)

Sr. No.	Name of Member	Designation	Committee Profile
1	Dr. Abhinav Jog	HOD- PGDM General	Chairperson
2	Prof. Shikha Sindhu	HOD- Academics & IQAC	Secretary
3	Dr. Mahesh Mangaonkar	HOD- PGDM	Member Faculty
4	Dr. Bagirathi Iyer	HOD- PGDM Marketing	Member Faculty
5	Ms. Pradipta Mishra	Ex Executive Director, RBI	Member- Industry
6	Mr. Dilip Barishkar	Retired Manager, LIC	Member- Industry
7	Mr. Pavan Goyal	Practising CA	Member- Industry

8	Mr. Sameer Gunjal	Academic Expert	Member- Academics
9	Mr. Prasad Kalbhande	Academic Expert	Member- Academics
10	Mr. Mahesh Boolchandani	Ex Strategic Corporate Head, John Deere India	Member- Industry
11	Mr. Rohitesh Gidwani	Ex Sr Marketing Manager, Dr Reddys Laboratories	Member- Industry
12	Mr. Sunder Madakshira	Head of Marketing Adobe India	Member- Industry
13	Mr. Digambar Sakore	Academic Expert	Member- Academics
14	Mr. Vilas Puranik	Academic Expert	Member- Academics
15	Mr. Dwarkadhis Deshpande	Senior Project Manager, FIS Global, Pune	Member- Industry
16	Mr. Ronak Shah	Founder, Proton Training Solutions (Proton) Pune	Member- Industry
17	Mr. Arjun Panchal	Entrepreneur and Founder Papa Zapata - a chain of Mexican cuisine outlets, Pune	Member- Industry
18	Ms. Hema Anand	Soft Skills Trainer and Academic Expert	Member- Academics
19	Mr. Abhijit Jagtap	HR Manager- Zameel Steel	Member- Industry
20	Ms. Supriya Razdan	Training Specialist, Jabil	Member- Industry
21	Mr. Rajat Grover	Head of Business HR, Fullerton	Member- Industry
22	Ms. Renuka Krishnan	Academic Expert	Member- Academics
23	Ms. Namrata Mandoli	Academic Expert	Member- Academics

Required Quorum for Meeting

Director, member faculty and member industry, attendance is required to hold the meeting.

Frequency of Meeting:

Twice a Year: April and October Annually.

