

STAFF/FACULTY GRIEVANCE REDRESSAL COMMITTEE**A.Y. (2021-2022)-ISBS PGDM**

Sr. No	Committee Member Name	Designation	Committee Profile	Mobile No	Email ID
1	Dr Vidya Nakhate	Director	Chairperson	9766314576	vidya.nakhate@indiraisbs.ac.in
2	Dr Kumendra Raheja	Dean	Teaching Member	9011662828	kumendrar@indiraisbs.ac.in
2	Dr Rajlaxmi Pujar	Assistant Professor	Secretary	9922994640	rajlaxmi.pujar@indiraisbs.ac.in
3	Dr Abhinav Jog	Professor	Teaching Member	9822912030	abhinav.jog@indiraisbs.ac.in
4	State DTE Nominee	Joint Director DTE, RO, Pune	Member DTE	02025656234	ropune@dtmaharashtra.gov.in
5	Mr. Harish Deshmukh	Admin Officer	Non-Teaching Member	8788634041	harish.deshmukh@indiraisbs.ac.in
6	Mrs Rajashree Kesur	Academic Co-ordinator	Non-Teaching Member	7709677422	rajashree.kesur@indiraisbs.ac.in



Dr. Kumendra Raheja
Dean, ISBS PGDM



Indira School of Business Studies PGDM

MINUTES OF FACULTY/STAFF GRIEVANCE REDRESSAL COMMITTEE MEETING

DATE: 2nd December 2021

TIME: 11 am

VENUE: MDP Room

AGENDA:

- **To review the working of faculty/staff grievance redressal committee.**

ATTENDEES

- Dr Vidya Nakhate
- Dr Rajlaxmi Pujar
- Dr Abhinav Jog
- Mr Harish Deshmukh
- Mrs Rajeshree Kesur

Areas discussed in this Meeting

Sr. No	Speaker	Issue / Suggestion	Follow Up Action/Discussion	Time frame
1	Dr Vidya Nakhate	To review the working of committee	Grievance from CDC meeting –Nil Grievance from mail or register-1	NA
2	Dr Rajlaxmi Pujar	Suggestions Solicited for improvement in process.	A mail to be sent regarding the committee SOP	6/12/2021

STUDENT GRIEVANCE REDRESSAL COMMITTEE MEETING	
MEETING DATE	25 / 10 /2021
MEETING TIME	12.45 PM
MEETING LOCATION	ONLINE, MICROSOFT TEAMS PLATFORM
FACILITATOR	DR RAJLAXMI PUJAR

Participants

Sr. No.	Name of Committee Member	Committee Profile
1.	Dr Vidya Nakhate	Grievance Committee Chairperson
2.	Dr Kumendra Raheja	Grievance Committee member
2.	Dr Rajlaxmi Pujar	Grievance Committee Secretary
3.	Dr Shikha Sindhu	Grievance Committee member
4.	Ms Sweety Singh	Student Council Representative
5.	Ms Nidhi Kishore	Student Council Representative
6.	Mr Atharava Deshpande	Student Council Representative

DR RAJLAXMI PUJAR

Secretary, Student Grievance Redressal Committee

Sr No	Agenda Points	Discussion and Conclusion	Action Points	Status
1.	Review of Activities of Student Grievance Cell			
1.1	Status of Online Grievances 20-21	Last 6 months online grievance status was discussed	To further monitor online grievances.	
1.2	Initiatives taken to create awareness of student grievance online redressal mechanism.	Orientation during induction, mail from secretary of grievance cell.	Meeting of CRs and DCRs monthly, to be conducted by student council members was proposed by Director.	
1.3	Uploading Grievance Status on AICTE website	Dr Rajlaxmi has sent mail for activation of AICTE ID .	Dr Rajlaxmi to do follow up with Mr Dattaray Jadhav for the same.	



DR RAJLAXMI PUJAR

Secretary, Student Grievance Redressal Committee



Indira School of Business Studies PGDM

Attendance Sheet

Student Grievance Redressal Committee

Date of Meeting: 25/10/2021

Sr.	Name of the Member	Committee Designation	Attendance
1	Dr. Vidya Nakhate	Grievance Committee Chairperson	P
2	Dr. Kumendra Raheja	Grievance Committee Member	P
3	Dr Rajlaxmi Pujar	Grievance Committee Secretary	P
3	Prof Shikha Sindhu	Grievance Committee Member	P
4	Ms Sweety Singh	Student Council Representatives	P
5	Ms. Nidhi Kishore	Student Council Representatives	P
6	Mr Atharava Deshpande	Student Council Representatives	P