

MANDATORY DISCLOSURE

(Dec 2021)

1. Name & address of the Institution:

**Indira School of Business Studies
PGDM**

Address: S. No. 89/2A, "Abhinavan",
New Pune Mumbai Expressway,
Tathwade, Pune-411033, Maharashtra.

Tel: 020-66759415/463

Location map of the Institution:



City & Pin Code:

Pune – 411033.

State / UT:

Maharashtra

Longitude & Latitude: Latitude:

18°36'37"N Longitude: 73°44'58"E

Phone number with STD code:

Tel. 020 – 66759415, 020-66759463

FAX number with STD code:

Fax: 020 – 66759415

Office hours at the Institution:

7.30am to 8.30pm

Academic hours at the Institution:

8.30am to 8.30pm

Website:

www.indiraisbs.ac.in

Nearest Railway Station (Distance in km):

Chinchwad: 9 Km

Nearest Airport (Distance in Km):

Lohegaon, Pune: 25 Km

Type of Institution: **Private-Self Financed**

Category (1) of the Institution: **Non-Minority**

Category (2) of the Institution: **Co-Ed**

2. Name & address of Trust/Society:

Shree Chanakya Education Society

Address: Flat No. 1 Runwal, Plot No. 4,
S. No. 258/1/3, Balaji Park, Baner,
Pune – 411007, Maharashtra,
Tel: 020-66168100/020-66168262

3. Name & address of Director:

Dr. Vidya Nakhate Director

Address: S. No. 89/2A, “Abhinavan”,
New Pune Mumbai Expressway,

Tathwade, Pune-411033,

Tel: 020-66759404, Mob:

Email:

Maharashtra.

9766314576

vidya.nakhate@indiraisbs.ac.in

4. Name of the affiliating University:

AICTE

PGDM: Approved by AICTE

Latest approval period: AY-2021-2022

5. Governance:

5.1 Members of the Board and their brief background

2. GC Members for the Academic Year 2021-22

Sr. No	Name of the Member	Designation	
1	Prof. Chetan Wakalkar	Vice President / Trustee	Member (Educationist)
2	Mr. Shantanu Sen Sharma	Co-Founder , Ozone Education Consultants Pvt. Ltd. (Industry)	Member (Industry)
3	Mr. Sandeep Gaekwad	Director Admin. & HR- IGI	Member
4	Western Regional Officer	Regional Officer AICTE (Ex-Officio) – Member	AICTE Nominee
5	Joint Director DTE RO Pune	Nominee of the State Govt. (Ex officio)	Member
6	An Industrialist / Technologist / Educationist from the region	Nominee – State Govt.	Member
7	Dr. Renu Bhargava	Director, ISBS	Member (Academic and Administrative Expert)
8	Dr. Vidya Nakhate	Director, ISBS PGDM	Member Secretary
9	Dr. Kumendra Raheja	Dean	Member- Faculty
10	Dr. Shikha Mann (Sindhu)	HOD- Academics & IQAC	Member- Faculty
11	Dr. Abhinav Jog	Professor	Member- Faculty
12	Dr. Mahesh Mangaonkar	Professor	Member- Faculty
13	Dr. Bagirathi Iyer	Associate Professor	Member- Faculty

Frequently of Meeting: Quarterly.

Date of last meeting: 23/09/2021

5.2 Members of Academic Advisory Body:

Sr.No.	Members Name	Designation	Committee Profile
1.	Prof. Chetan Wakalkar	Group Director	VP/Member Trustee
2.	Dr. Vidya Nakhate	Director	Convener/ Secretary
3.	Ms. Madhuri Sathe	Executive Director Corporate Relations	IGI
4.	Mr. Prashanth Nayak	VP Yazaki India Ltd	Member Industry
5.	Mr. Shantanu Sharma	Consultant and Leadership Coach Ex VP Tech Mahindra	Member Industry
6.	Mr. Sanjeev Kotnala	Consultant and Author Ex VP Bhaskar Group	Member Industry
7.	Ms Renuka Krishnan	Trainer and Ex AVP KPIT	Member Industry
8.	Dr. Renu Bhargava	Director-ISBS	Convener
9.	Dr.Kumendra Raheja	Dean –ISBS PGDM	Faculty ISBS
10.	Dr. Abhinav Jog	HOD- Academics & IQAC	Faculty ISBS
11.	Mr. B. S. Guha	Consultant and Ex VP Tata Yazaki	Member Industry
12.	Mr. Sandeep Raut	Founder and CEO, Going Digital	Member Industry
13.	Prof. Shikha Sindhu	HOD- Academics & IQAC	Faculty ISBS
14.	Mr Sumit Shah	Global Lead for Prog Mgmt, Optymyze	Member Alumni
15.	Mr Sumit Ghosh	G.M. Colliers International	Member Alumni

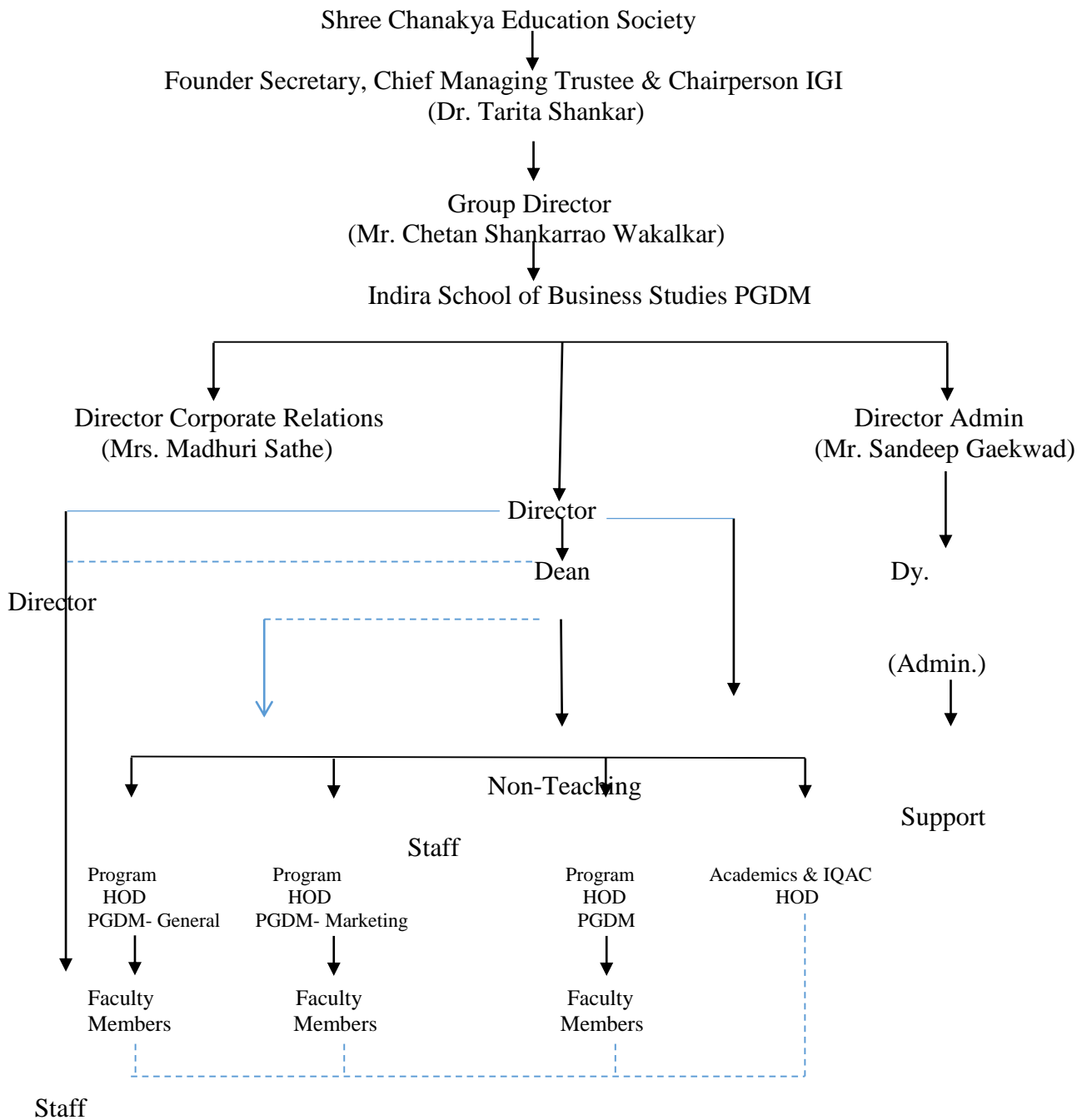
The Advisory Board at Indira School of Business Studies PGDM (ISBS PGDM) is formed by the authority granted to Director ISBS PGDM, by the Governing Council of ISBS PGDM, to play an advisory role in the strategy and operations of the business school. Founder Secretary, Chief Managing Trustee & Chairperson IGI serves as President and Chair of the Advisory Board and Group Director IGI serves as Vice President of the Board. Director of ISBS PGDM serves as Secretary/Convener of the Board. The other members are invited to join for their distinction in the management profession and are appointed by the President/ VP or Secretary of the Board.

5.3 Frequently of Meeting:

Board Meeting – Quarterly

Academic Advisory Body - Annually.

5.4 Organizational chart and processes: (Indira School of Business Studies PGDM)



5.5 Nature and Extent of involvement of Faculty and students in academic affairs/ improvements

- **Academic Committee**

Academic Policy at ISBS PGDM centres on imparting quality education to its students and the same is implemented through regular reviews for inclusion of latest trends and pedagogy in the execution of teaching and learning in the field of management. The policy advocates regular reviews of students' development.

It achieves these objectives through well-defined procedures which are executed by the Academic Committee constituted for the purpose.

- **Students Council**

It comprises of an academic team consisting of CR (class representative) and DCR (deputy class representative) who have an allotted role of recording action taken on planned activities and this team shares such information with the Director every fortnight to discuss teaching learning on campus.

5.6 Mechanism/ Norms and Procedure for democratic/ good governance

Internal Quality Assurance Cell (IQAC)

IQAC is responsible for auditing internal operational processes at ISBS PGDM. The objective primarily is standardizing and compliance of academic and administrative processes being operated in the institute for its smooth functioning. It reviews performance to achieve quality as pre-empted in the quality policy stated as –

“To pursue standards of excellence in all our endeavors namely teaching, research, consultancy and continuing education and to remain accountable in our core and support functions, through processes of self-evaluation and continuous improvement.

5.7 Student Feedback on Institutional Governance/ Faculty performance

Formal feedback is taken from students either through hard copy submission by students or through Online (Google Forms), once every semester as per the requirement and nature of the activity. Director/ Dean/ HOD take regular feedback by visiting classrooms to assess the satisfaction level of students.

5.8 Grievance Redressal Mechanism for Faculty, Staff and Students

Grievance Redressal Policy at ISBS PGDM drives the grievance redressal mechanism framed at ISBS PGDM. The policy aims at encouraging its employees and students to voice their complaints in a constructive manner. It also encourages feedback and suggestions from students, staff and faculty members as stakeholders so that a proactive approach helps in resolving hindrances in the operations on campus. ISBS PGDM employs a fair grievance procedure which helps to minimize and avoid conflicts by having constituted the Grievance Committee. Grievance Committee has been established for students and staff, to provide a formal channel of communication to voice concerns. It comprises of Director, who is the Ex-officio member, while Faculty in Charge and non-teaching staff members are nominated by the Director. Student's grievance committee comprises in addition to the Director, Faculty in Charge and non-teaching staff members, the student's council members who represent the students in the committee meetings.

5.9 Establishment of Anti Ragging Committee

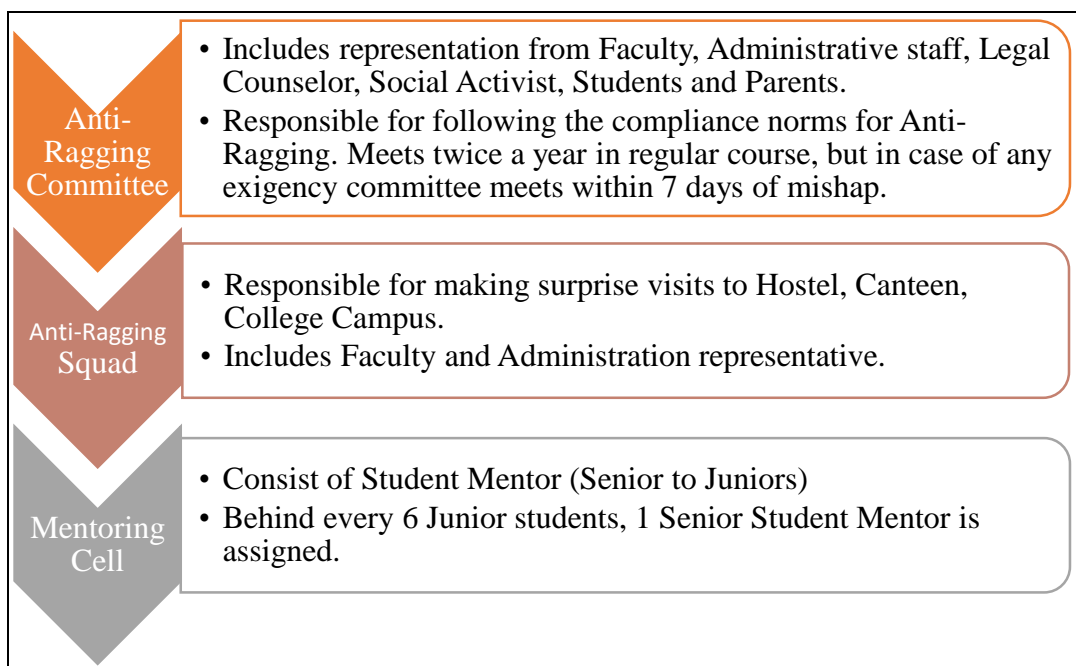
Ragging is the term used for the so-called "initiation ritual" practiced in higher education institutions but sometimes it involves abuse, humiliation or harassment of new entrants or junior students by the senior students. It often takes a malignant form wherein the newcomers may be subjected to psychological or physical torture. Ragging has ruined countless innocent lives and careers. To root out ragging in all its forms from universities, colleges and other educational institutions this committee has been formed in every educational institute under the guidelines given by Hon'ble Supreme Court in 2007.

ISBS has zero-tolerance policy on ragging, which is a punishable offence.

What Constitutes Ragging?

Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.

Preventive Machinery for Ragging in ISBS PGDM



Meetings and Quorum-

The tenure of the committee is one year and committee is instituted at the beginning of every academic year. Meetings are biannual for this committee. In case of any emergency situation the meeting is called immediately without even slightest of the delay. The quorum required for the meeting will be 3 members-

- a. Chairperson/ Secretary
- b. Faculty Representative
- c. Administration Representative

Squad Visits to Hostel and Canteen-

The squad constituted for surprise raids in hostels and canteen is responsible for regular confirmation of any violation of normative framework mentioned under code of conduct.

Anti-Ragging Committee / Squad consists of-

Secretary b. Faculty Representatives c. Administrative Representative

<u>Anti-Ragging Committee 2021-22- ISBS PGDM</u>				
Sr. No	Name of the Committee Member	Committee Designation	Mobile Number	E Mail Id
1	Dr. Vidya Nakhate	Chairperson	9766314576	vidya.nakhate@indiraisbs.ac.in
2	Dr. Anagha Bhope	Secretary	7387004907	anagha.l.bhope@indiraisbs.ac.in
3	Dr. Mahesh Mangaonkar	Faculty Co-ordinator	9823032226	mahesh.mangaonkar@indiraisbs.ac.in
4	Dr. Rajlaxmi Pujar	Member-Faculty	9922994640	rajlaxmi.pujar@indiraisbs.ac.in
5	Dr Bagirathi Iyer	Member-Faculty	9623443633	bagirathi.iyer@indiraisbs.ac.in
6	Mr. Harish Deshmukh	Member-Administration	8788634041	harish.deshmukh@indiraisbs.ac.in
7	Mr. Dattatray Jadhav	Member-Administration	9922683915	dattatraya.jadhav@indiraisbs.ac.in
8	Mr.Rohit Telore	Member-Student (PGDM20-22)	8975008376	rohit.telore@indiraisbs.ac.in
9	Ms. Ayushi Singh	Member-Student (PGDM20-22)	9179559335	ayushi.singh@indiraisbs.ac.in
10	Ms. Sweety Singh	Member-Student (PGDM20-22)	9819199128	sweety.singh@indiraisbs.ac.in
11	Priyanka Yadav	Member-Student (PGDM21-23)	9425307719	priyanka.yadav@indiraisbs.ac.in
12	Karan Kundan Chavan	Member-Student (PGDM21-23)	9011903331	karan.chavhan@indiraisbs.ac.in
13	Mona Anand	Member-Student (PGDM21-23)	7763884282	mona.anand@indiraisbs.ac.in
14	Tanushree Giri	Member-Student (PGDM21-23)	8709558093	tanushree.giri@indiraisbs.ac.in
15	Adv. Nelson Narohna	Member - Counselor	9665094671	Adv.nelsonnoronha@gmail.com
16	Ms. Gauri Kulkarni	Representative - NGO	9657998921	Savali.gauri@gmail.com

<u>Anti-Ragging Squad 2021-22-ISBS PGDM</u>				
Sr. No.	Name of the Squad Member	Designation	Mobile Number	E Mail Id
1	Dr. Mahesh Mangaonkar	Faculty Co-ordinator	9823032226	mahesh.mangaonkar@indiraisbs.ac.in
2	Dr. Rajlaxmi Pujar	Member-Faculty	9922994640	rajlaxmi.pujar@indiraisbs.ac.in
3	Dr Bagirathi Iyer	Member-Faculty	9623443633	bagirathi.iyer@indiraisbs.ac.in
4	Mr. Harish Deshmukh	Member-Administration	8788634041	harish.deshmukh@indiraisbs.ac.in
5	Dr. Varsha Bihade	Secretary	9823226323	varsha.bihade@indiraisbs.ac.in

5.10 Establishment of Online Grievance Redressal Mechanism

Student Grievance cell (2021-23)

About us

Student Grievance cell has been established to give students a formal platform to voice their concerns, if any regarding day to day activities / areas which affect them. Student Grievance Cell comprises of Director, Executive HOD who are the Ex-officio members while Faculty in Charge is nominated.

Objectives of the Cell:

1. Providing a forum for the students to express their grievance relating to all their academic/ non-academic matters.
2. Imparting a degree of objectivity and fair play in the consideration of such grievances.
3. Ensuring a prompt consideration and decision thereon.
4. Encouraging participative governance where students are free to put forward their suggestions before management and have an open discussion on them.

Constitution of the Student Grievance cell:

The Student Grievance Cell has been constituted for duration of 3 years. The constitution would be as under:

Sr. No.	Particulars	Designation	Process of Appointment
1	Grievance Committee Chairperson	Director	Ex-officio
2	Grievance committee member	Dean	Ex-officio
3	Grievance Committee Secretary	Member	Nomination by Director
4	Grievance Committee Secretary	Member	Nomination by Director
4	Student Representatives	Member Student council members Student council members	Nomination by Director

Process Flow:

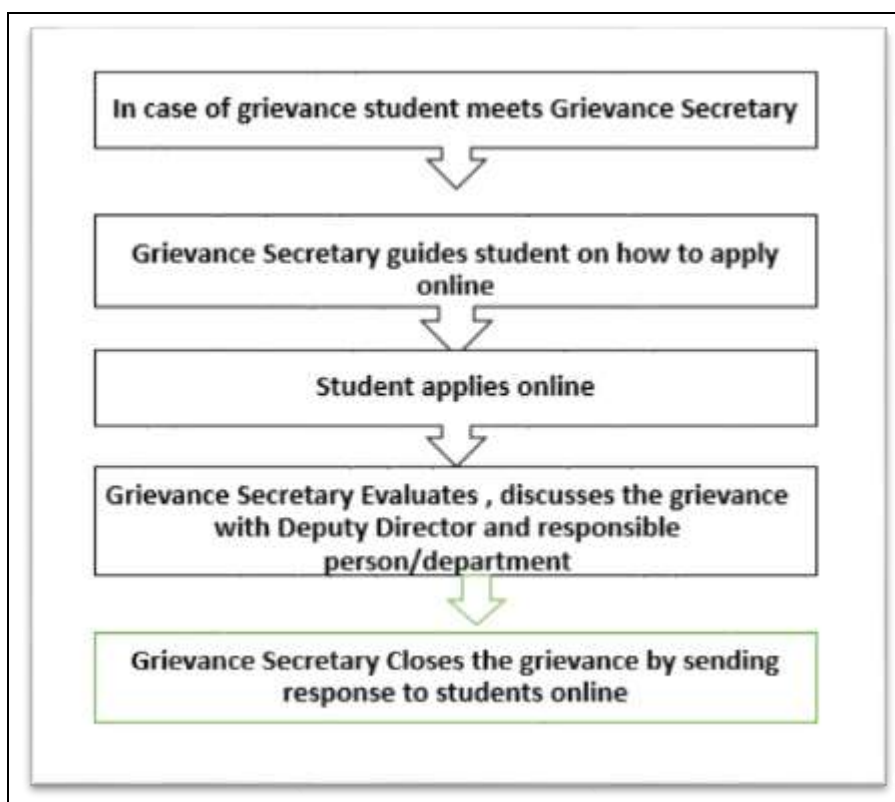
1. Meeting to be held twice a year to review functioning of grievance cell.
2. Meeting will be chaired by Director/ Dean and attended by Student Council Members, Class Representatives, and representatives of IT, Library, Administration departments.
3. All the members of the student council are a part of the Grievance Cell.
4. Student Grievances are categorized as Hostel, Library, Security , Canteen , Mess, Academics, Transport, Exam and Others
5. Monthly report of grievance will be generated and details will be sent to all Grievance cell members and AICTE.
6. Student grievances will be addressed by the Faculty – in Charge immediately after receiving online grievance.
7. Faculty in charge will discuss the matter with Deputy Director and respected department /person to whom the grievance is addressed
8. The follow up of the grievance registered is done by the Faculty In charge and student who raises grievance is informed regarding its redressal status online. In some cases Faculty in charge informs grievance cell members about grievance and their help is solicited wherever required for the implementation or otherwise.
9. The Job of Secretary Grievance Cell is to ensure meetings are held well on time, by arranging for the same and informing all the concerned parties.

10. Once the grievances are redressed, Faculty In charge has to ensure that student is given proper feedback online regarding the grievances redressed or the reasons as to why the grievances could not be redressed immediately.
11. An “OMBUDSMAN” has been appointed to address the grievances, in case the aggrieved students or their parents are not satisfied with the decision of the grievance redressal committee. The students can send their appeals to the OMBUDSMAN directly. The “OMBUDSMAN” shall exercise its power to hear those grievances and ensure its disposal within one month of the receipt of the appeal.
12. Faculty In charge has to ensure proper and smooth functioning of the grievance Cell for the students.
13. Proper feedback mechanism, where in all the students come to know about the status of their complaints registered and have faith in the college grievance cell.
14. Feedbacks are given and discussed with grievance cell members if need arises.
15. In the event of any of the members of this committee resigning from their post in the institute, their position in the committee will stand cancelled.

Election of student representatives:

1. All the student council members are the members of grievance cell by default.
2. The junior student council members get elected in the month of January.

Process for Grievance Handling



Refer link for online student grievance redressal mechanism:
<https://erp.indiraedu.com/>

5.11 Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University

Grievance Redressal Committee:

Sr. No.	Particulars	Designation	Process of Appointment
1	Grievance Committee Chairperson	Director	Ex-officio
2	Grievance committee member	Deputy Director	Ex-officio
3	Grievance Committee Secretary	Member	Nomination by Director
4	Grievance Committee Secretary	Member	Nomination by Director
4.	Student Representatives	Member Student council members Student council members	Nomination by Director

STAFF/FACULTY GRIEVANCE REDRESSAL COMMITTEE FOR A.Y. (2021-2022) ISBS PGDM					
Sr.No.	Committee Member Name	Designation	Committee Profile	Mobile No	Email ID
1	Dr Vidya Nakhate	Director	Chairperson	9766314576	vidya.nakhate@indiraisbs.ac.in
2	Dr Kumendra Raheja	Dean	Teaching Member	9011662828	kumendrar@indiraisbs.ac.in
3	Dr Rajlaxmi Pujar	Assistant Professor	Secretary	9922994640	rajlaxmi.pujar@indiraisbs.ac.in
4	Dr Abhinav Jog	Professor	Teaching Member	9822912030	abhinav.jog@indiraisbs.ac.in
5	State DTE Nominee	Joint Director DTE, RO, Pune	Member DTE	02025656234	ropune@dtmaharashtra.gov.in
6	Mr. Harish Deshmukh	Admin Officer	Non-Teaching Member	8788634041	harish.deshmukh@indiraisbs.ac.in
7	Mrs Rajashree Kesur	Academic Co-ordinator	Non-Teaching Member	7709677422	rajashree.kesur@indiraisbs.ac.in

OMBUDSMAN shall be appointed by the concerned Directorate of Technical Education for Diploma Institutions and by AICTE for PGDM Institutions. Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University. (As per All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012, F. No. 37-3/ Legal112012, dated 25.05.2012)

Dr. Devi Singh
Former Director, IIM, Lucknow,
C/o Public Grievance Redressal Cell
All India Council for Technical Education
Nelson Mandela Marg
New Delhi- 110070
pubgrv@aicte-india.org

As per the AICTE Notification dated 13th August 2020

5.12 Establishment of Internal Complaint Committee (ICC)

Introduction:

Internal Complaint Committee has been constituted by the Director with the powers vested in him/her by the Governing council of Indira School of Business Studies as per the Governing Council meeting held on 29th June, 2013 to address Internal Complaint Committee (ICC) activities with the broad purpose of creating a fair workplace with gender equality. The cell is especially created to prevent or deter the commission of acts of gender inequality and sexual harassment and to provide the procedure for the resolution, settlement or prosecution of acts of sexual harassment and gender biases by taking all steps required.

Objective of the Committee:

To help plan, implement, and monitor the initiatives which would help build an organization without gender biases, inequality and sexual harassment.

Functions of the Internal Complaint Committee:

- To provide a neutral, confidential and supportive environment for members of the campus community who may have been sexually harassed
- To advise complainants of means of resolution as specified by the legislation
- To ensure fair and timely resolution of sexual harassment complaints
- To provide counselling and support services on campus
- To ensure that students, faculty and staff are provided with current and comprehensive materials on sexual harassment
- To promote awareness about sexual harassment through educational initiatives that encourages and fosters a respectful and safe campus environment

INTERNAL COMPLAINT COMMITTEE FOR THE YEAR 2021-22				
ISBS PGDM				
Sr No.	Name	Designation	Phone Number	E-mail
1	Dr. Gaganpreet	Presiding Officer	7558663769	gaganpreet.ahluwalia@indira isbs.ac.in
2	Dr. Rajlaxmi Pujar	Faculty Member	9922994640	rajlaxmi.pujar@indiraisbs.ac. in
3	Prof. Dhirendra	Faculty Member	8768727097	dhirendra.kumar@indiraisbs. ac.in
4	Mrs. Komal Jagtap	Non-teaching staff member	9561763698	komal.jagtap@indiraisbs.ac.i n
5	Mr. Dattatraya	Non-teaching staff member	9922683915	dattatraya.jadhav@indiraisbs .ac.in
6	Ms. Nidhi Kishore	Student Member – ISBS PGDM (Batch 20-22)	8805110564	nidhi.kishore@indiraisbs.ac.i n
7	Mr. Prem Balodiya	Student Member – ISBS PGDM (Batch 20-22)	9075109774	prem.balodiya@indiraisbs.ac .in
8	Ms. Trupti Pachpor	Student Member – ISBS PGDM (Batch 20-22)	8237755129	trupti.pachpor@indiraisbs.ac. in
9	Ms. Amisha Vijay Patil	Student Member – ISBS PGDM (Batch 21-23)	8421117002	amisha.patil@indiraisbs.ac.in
10	Ms Shreya Mahna	Student Member – ISBS PGDM (Batch 21-23)	9981127540	shreya.mahna@indiraisbs.ac. in
11	Mr Harshit Khandelwal	Student Member – ISBS PGDM (Batch 21-23)	7976264928	harshit.khandelwal@indirais bs.ac.in
12	Ms. Gauri Kulkarni	NGO Member	9657998921	gauri.kulkarni@indiraisbs.ac. in

Frequency of Meeting: Biannual meetings preferably once every semester

Required Quorum for Meeting: Minimum two-third members are required to be present to take forward the proceedings of the meeting.

5.13 Establishment of Committee for SC/ ST

About SC/ST Cell:

The University Grants Commission (UGC) has given priority to the downtrodden students and staffs during IX plan period and given direction to all the universities to establish SC/ST Cell.

Since its inception, Indira School of Business Studies, under the able leadership of Dr. Renu Bhargava, has been working consistently for the promotion of sustainable, equitable and participatory development, social welfare and social justice. With this

objective along with the guidelines stated by UGC, Scheduled Caste and Scheduled Tribes Cell (SC/ST Cell) was set up in the institute.

The main aim of the Cell is to monitor the guidelines issued by the University Grants Commission from time to time. The Cell ensures the effective implementation of the reservation policies in the university admissions to students in various courses of studies, accommodation in the hostels, appointments to the teaching and non-teaching posts, and maintain a register in the institute.

Objectives of SC/ ST Cell:

1. To implement the reservation policy for SCs/STs in the institute.
2. To take such follow up measures for achieving the objectives and targets laid down for the purpose by the Government of India and the UGC/AICTE.
3. To implement, monitor and evaluate continuously the reservation policy in the institute and plan measures for ensuring effective implementation of the policy and program of the Government of India.

Functions of the Cell:

1. To circulate Government of India and Commission's decisions and to collect regularly, on an annual basis, information regarding course-wise admissions to candidates belonging to the Scheduled Castes and Scheduled Tribes in the institute, in forms prescribed, by a stipulated date, and to take follow up action, where required.
2. To circulate Government of India orders and Commission's decisions and to collect information in respect of appointment, training of these communities in teaching and non-teaching posts in the institute, in suitable forms by a stipulated date and take follow up action where required.
3. To analyze the information collected above and prepare reports and digests for onward transmission to the Ministry of Human Resource Development/University Grants Commission and such other authorities as may be required.
4. To deal with representations received from Scheduled Castes and Scheduled Tribes candidates regarding their admission, recruitment, promotion and other similar matters.
5. To monitor the working of the remedial coaching scheme, if approved, in the institute.

6. To function as a Grievances Redressal Cell for the Grievances of SC/ST students and employees of the university and render them necessary help in solving their academic as well as administrative problems.
7. To maintain a register for employment of SCs/STs in the institute for the candidates belonging to SC/ST communities for various posts.
8. Any other work assigned from time to time to promote higher education among these two communities suffering economic, social and education deprivations.
- 10.
9. The SC/ST Cell exclusively looks after the work related to SC/STs matters and no other work is assigned to the Cell.
10. The Committee should meet twice a year to review the position and to solve the problems.

Constitution of the Cell:

The Committee will consist of:

1. Liaison Officer(in the rank of Professor/ Associate Professor)
2. 2 to 3 faculty members (Associate/ Assistant Professor, Reader and Lecturer level)
3. 3 to 4 non-teaching members
4. 1 student member

SC/ST COMMITTEE FOR THE YEAR 2021-22				
ISBS PGDM				
Sr. No.	Name	Designation	Mobile No	Email ID
1	Dr. Vidya Nakhate	Chairman (Director, ISBS PGDM)	9766314576	vidya.nakhate@indiraisbs.ac.in
2	Dr. Kumendra Raheja	Section / Liaison Officer (Dean)	9011662828	kumendrar@indiraisbs.ac.in
3	Dr. Dharendra Kumar	Member (Asso. Prof.)	8766727097	dharendra.kumar@indiraisbs.ac.in
4	Prof. Meghasham Chaudhary	Member (Asst. Prof.)	7722093095	meghasham.chaudhari@indiraisbs.ac.in
5	Mrs. Rajshree Kesur	Member (Admin)	7709677422	rajashree.kesur@indiraisbs.ac.in
6	Mr. Subhash Ghogare	Member (Admin Officer)	9689426669	subhash.ghogare@indiraisbs.ac.in
7	Mukesh Kumar	Student (PGDM Gen 2020-22)	7498327498	mukesh.kumar@indiraisbs.ac.in

8	Tushar Ambetkar	Student(PGDM 2020-22)	9158676933	tushar.ambetkar@indiraibs.ac.in
9	Priyanka Nagle	Student (PGDM MKT. 2020-22)	9893073868	priyanka.nagle@indiraibs.ac.in
10	Shubham Saurav	Student(PGDM 2020-22)	9921844213	shubham.saurav@indiraibs.ac.in

Frequency of Meetings:

Biannual Meetings are held, preferably once every semester.

Required Quorum for Meeting

Minimum two-third members are required to be present to take forward the proceedings of the meeting.

5.14 Internal Quality Assurance Cell (IQAC)

Introduction

IQAC is responsible for auditing internal operational processes at ISBS. The objective primarily is standardizing and compliance of academic and administrative processes being operated in the institute for its smooth functioning. It reviews performance to achieve quality as preempted in the quality policy stated as -

“To pursue standards of excellence in all our endeavors namely teaching, research, consultancy and continuing education and to remain accountable in our core and support functions, through processes of self-evaluation and continuous improvement.”

The purpose of the said committee is to continuously monitor and periodically review /audit all the processes relevant to the Governance at ISBS and advocate further action/deliberation as needed. The director notifies the GC about IQAC's deliberation. The activities of the cell are coordinated by an internal faculty.

Functions of IQAC

* IQAC functions around standardizing processes both academic and administrative being currently operated in the institute for smooth functioning.

* Periodically review / audit all the processes relevant to the Governance of ISBS PGDM and provide recommendations for further action/ deliberation as needed.

* Aid the GC in formulation of teaching learning objectives, program outcome, policies and other forms of planning.

* Holding periodic reviews of all working processes which include functioning of committees.

* Exercise such supervision over the activities in the institute through periodic review meetings with all internal stakeholders by Director / Dy. Director / Dean and Faculty for improvement and development of functions as stated in its SOP.

* Interact with the stakeholders of ISBS from time to time.

* Plan and monitor budget and its consumption for effective utilization of resources.

* Forward recommendations/ observations to the Chairperson for appraising the GC.

* Maintain records of action taken/ to be taken for review.

IQAC Members (2021-22)

The Committee is headed by the Director ISBS as Chairperson, a nominated Secretary who shall have executive power to run the IQAC as per the defined SOP, Dy. Director/Dean, two senior Faculty Members preferably representing different programs on campus and any other as suggested by Director ISBS PGDM.

IQAC Members 2021-2022

Sr. No.	Name	Designation	Committee Profile	Contact no.	Email Id
1	Dr Vidya Nakhate	Director	Chairperson	9766314576	vidya.nakhate@indiraisbs.ac.in
2	Dr. Kumendra Raheja	Dean	Secretary	9011662828	kumendrar@indiraisbs.ac.in
3	Dr. Shikha Sindhu	HOD- Academics & IQAC	Member Faculty	7387949435	shikha.sindhu@indiraisbs.ac.in
4	Ms. Amruta Deshpande	Asst. Professor	Member Faculty	8879040844	amruta.deshpande@indiraisbs.ac.in
5	Dr. Abhinav Jog	HOD- PGDM General	Member Faculty	9822912030	abhinav.jog@indiraisbs.ac.in

6	Dr. Mahesh Mangaonkar	HOD-PGDM	Member Faculty	9823032226	mahesh.mangaonkar@indiraisbs.ac.in
7	Dr. Bagirathi Iyer	HOD-PGDM Marketing	Member Faculty	9623443633	bagirathi.iyer@indiraisbs.ac.in
8	Mr. Dattatrey Jadhav	Asst. Registrar	Member Non-Teaching	9922683915	dattatraya.jadhav@indiraisbs.ac.in

Frequency of Meeting

Biannual meetings are held for IQAC.

Required Quorum for IQAC Meeting

Minimum two-third members are required to be present for taking forward the proceedings of the IQAC meeting, with mandatory presence of Director and Secretary.

6. Programmes:

6.1 Name of Programmes approved by AICTE

Post Graduate Diploma in Management
 Post Graduate Diploma in Management - General
 Post Graduate Diploma in Management - Marketing

6.2 Name of Programme Accredited by AICTE -

6.3 Status of the Accreditation of the Courses

6.3.1 The number of Courses = 03

6.3.2 No. of Courses for which applied for Accreditation. 0

6.3.3 Status of Accreditation – in process

6.4 For each Programme the following details are to be given:

6.4.1 Name:

Post Graduate Diploma in Management (120 intake)
 Post Graduate Diploma in Management - General (120 intake)
 Post Graduate Diploma in Management - Marketing (60 intake)

6.4.2 Number of seats:

Post Graduate Diploma in Management (120 intake)
 Post Graduate Diploma in Management - General (120 intake)

Post Graduate Diploma in Management - Marketing (60 intake)

6.4.3 Duration: 2 Years full time

6.4.4 Cut off marks/ rank of admission during the last three years

ICAP 2021-22 Program	Minimum level of acceptance for General Category (total Marks in ICAP)	Minimum level of acceptance for Reserved Category (total marks in ICAP)
PGDM	144	144
PGDM - General	153	153
PGDM - Marketing	132	132

ICAP 2020-21 Program	Minimum level of acceptance for General Category (total Marks in ICAP)	Minimum level of acceptance for Reserved Category (total marks in ICAP)
PGDM	144	144
PGDM - General	153	153
PGDM - Marketing	132	132

ICAP 2019-20 Program	Minimum level of acceptance for General Category (total Marks in ICAP)	Minimum level of acceptance for Reserved Category (total marks in ICAP)
PGDM Gen 1 st Shift	162	70
PGDM Gen 2 nd Shift	142	124
PGDM - Marketing	134	84

6.4.5 Fee

Course	CAY 2021-22	CAY 2020-21	CAY 2019-20
PGDM	310000	290000	350000
PGDM General	310000	290000	350000
PGDM Marketing	310000	290000	350000

6.4.6 Placement Facilities : Yes

Course	CAY 2021-22 2019_21 Batch	CAY 2020-21 2018_20 Batch	Course	CAY 2019-20 2017_19 Batch
PGDM General	189	105	PGDM Gen 1 st Shift	104
		102	PGDM Gen 2 nd Shift	108
PGDM Marketing	48	47	PGDM Mktg 1 st Shift	53

6.4.7 Campus placement in last three years with minimum salary, maximum salary and average salary in Lacs

Course	2020-21			
	Student Placed	Min. Salary	Student Placed	Min. Salary
PGDM General	189	2.24	9	4.66
PGDM Marketing	48	2.16	7.94	4.54

Course	2019-20		2018-19					
	Student Placed	Min. Salary	Student Placed	Min. Salary	Max. Salary	Avg. Salary	Max. Salary	Avg. Salary
PGDM Gen 1 st Shift	105	2.2	104	2	7.3	4.77	9.8	4.65
PGDM Gen 2 nd Shift	102	1.5	108	2	13.8	5.13	9.6	4.58

PGDM Mktg 1 st Shift	47	2.8	53	1.5	7.8	5.17	9.6	4.46
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6.5 Name and Duration of Programme (s) having twinning and Collaboration with Foreign University (s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Details of the Foreign University. – NA-

6.5.1 Name of the University

6.5.2 Address

6.5.3 Website

6.5.4 Accreditation status of the University in his Home Country

6.5.5 Weather the degree offered is equivalent to an Indian Degree? If yes, name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and job both within and outside the country

6.5.6 Nature of Collaboration

6.5.7 Conditions of Collaboration

6.5.8 Complete details of payment a student has to make to get the full benefit of collaboration

6.6 For each Programme Collaborated provide the following: –NA-

6.6.1 Programme Focus

6.6.2 Number of seats

6.6.3 Admission Procedure

6.6.4 Fee

6.6.5 Placement Facility

6.6.6 Placement Records for last three years with minimum salary, maximum salary and average salary

6.7 Weather the Collaboration Programme is approved by AICTE? If not weather the Domestic/ Foreign University has applied to AICTE for approval –NA-

7. Faculty:

7.1 Branch wise list Faculty members:

7.1.1 Permanent Faculty: - 30 Yes

Sr. No.	Name	Designation	Qualification	Specialization	Teaching / Academic	Industry	Research	Total
1	Dr. (Ms.) Vidya A. Nakhate	Professor & Director	B.Pharma, MBA, B.A., MBA (Mkg), NET, M. Phil., Ph.D.	Marketing	14.07	4	7	18.07

2	Dr. Kumendra Raheja	Professor & Dean	B. Com., M.B.A. (Mktg), Ph. D.	Marketing	13.06	7	12	20.06
3	Dr. Abhinav Jog	Professor & Program HoD	B.Com, MBA, M.Com, CAIIB, PGDBA, Cert. Crse in Japanese, Ph.D	Banking & Finance	10.08	27	6	37.08
4	Dr. Mahesh Mangaonkar	Professor & Program HoD	B.E.,MBA, PGDIBO, PGDHR M(Gold Medalist), M.Phil., Ph. D., SET, UGC-NET	Operations	19.02	0	5	19.02
5	Dr. (Mrs.) Bagirathi Iyer	Associate Professor & Program HoD	B.Com, PGDBA, M.Com. Ph. D.	Marketing	13	0.07	5	13.07
6	Dr. (Mrs.) Shikha Mann (Sindhu)	Assistant Professor & HoD Academics	BDS, PGDM, MPM, UGC NET, Ph. D	HR	8.04	2.09	3	12
7	Prof. Chetan Wakalkar	Associate Professor	B.E., MBA (Mktg)	Marketing	15.05	9	0	24.05
8	Dr. Parmeshwar Yadav	Associate Professor	B.A., M.A. (Eco), Ph.D	Economics	17.06	0	2	17.06
9	Dr. (Mrs.) Gagan Preet Ahluwalia	Associate Professor	BBA, MBA, MA, Ph. D	Marketing & HR	17.06	0	10	17.06
10	Dr. Chanakya Kumar	Associate Professor	B.Sc., MBS, NET, Ph.D	Marketing	11.05	4	0	15.05
11	Dr. (Mrs.) Anagha Bhope	Associate Professor	BA.Econo., BA-LLB, MBA-HR, MBA-Fin., PGDIEM, PGDCMM, NET, Ph. D.	Finance	8.06	1.06	0	10
12	Dr. (Mrs.) Natashaa Kaul	Associate Professor	B.Sc., MBA, M.Sc. Ph. D.	HR	8	0	0	8
13	Dr. Dharendra Kumar	Associate Professor	BA, LLB, PGDM, MMM, NET, Ph. D.	Gen Mgmt	12.04	0	2	12.04
14	Dr. (Mrs.) Varsha Bihade	Associate Professor	B.Sc., MBA, Ph. D.	Marketing & HR	16.03	0	0	16.03
15	Dr. Mangesh P. Dande	Assistant Professor	DME, MMS, DSM, DBM, SAP (PP), NET, Ph. D.	Production	12.08	25	9	37.08
16	Dr. (Mrs.) Rajlaxmi P. Pujar	Assistant Professor	B.Sc., MBA, Ph. D.	Marketing	12.09	10	10	22.09
17	Prof. Meghasham Chaudhari	Assistant Professor	M.Sc., MBA	Marketing	1.04	20	0	21.04
18	Prof. (Mrs.) Arpana Boodle	Assistant Professor	BA, MBA	HR	4.03	2	0	6.03
19	Dr. Rohan Das	Assistant Professor	B.Sc., M.B.A., Ph. D.	Marketing	6.04	11	0	17.04
20	Prof. Vaibhav Mukund Kulkarni	Assistant Professor	BA, MBA	Marketing & HRM	13.08	0	0	13.08
21	Prof. (Mrs.) Amruta Deshpande	Assistant Professor	B.Sc., MBA, MBA (Hosp. Mgt)	HR	12.9	0	2	12.9
22	Dr. (Ms.) Neetu Randhawa	Assistant Professor	BA, MBA (HR), MBA (Mkt), Masters -HRM-Sydney, Ph. D..	HR	5.09	7	0	12.09
23	Prof. Rajyavardhan Tater	Assistant Professor	B.Com., PGDM, C.A.	Marketing	10	3	0	13
24	Prof. (Mrs.) Neha Agarwal	Assistant Professor	BBA, MBA	Marketing	3.03	5	0	8.03
25	Prof. Chaitaly Athaley	Assistant Professor	BBA, MBA	Finance	5	0.6	1	5.6

26	Prof. Puneet Bafna	Assistant Professor	CA, MBA (HR), MBA (IB), B.Com.	Finance	3.5	2	0	5.5
27	Prof. Shobha Pophalkar	Assistant Professor	B. Com, PGDBM, MBS,	Marketing	2.07	10	0	12.07
28	Prof. Rosy Kalia	Assistant Professor	B.com, MBA (finance)	Finance	2	5	0	7
29	Prof. Sushmitha Rao	Assistant Professor	B. Com, M. Com in Finance, SET	Finance	5	0	0	5

7.1.2 Adjunct Faculty: - No


7.1.3 Permanent Faculty: Student Ratio: - 1:20

Faculty: 30 : Student: - 300

7.2 Number of Faculty employed and left during the last three years

No. of. Faculty	AY 2020-21	AY 2019-20	AY 2018-19
Employed/Joined	9	04	04
Left	12	04	04

8. Profile of Vice Chancellor/Director/ Principal/ Faculty:

Full Name of Teaching Staff As per Aadhar Card	:	Vidya Arun Nakhate			
Designation	:	Director			
Department	:	PGDM			
Date of Joining the Institution	:	17/03/2021			Photo
Qualifications with Class/ Grade	:	Qualification	Class/ Grade	Specialization/Faculty	Passing Year
1. UG	:	B.PHARM	I	Accountancy	2001
2. PG	:	MBA	I	Banking	2003
3. PhD	:	Ph.D.	-	Management	2014
4. Other	:	M.PHIL	I	Management	2006
		NET	I	Management	2014
Total Experience in Years	:	Teaching	Industry	Research	Total
		14	4	7	18
Paper Published	:	National		International	
		9		35	

Paper Presented in Conferences	:	National 4	International 5
PhD Guide? Give field & University	:	Field Management	University Dr.D.Y.Patil Vidyapeeth , Pune
PhDs/ Projects Guided	:	PhDs 03	Projects at Master Level 130
Books Published / IPRs/ Patents	:	<ol style="list-style-type: none"> 1. Book published “Economic Analysis for Business Decisions” – Publisher-Himalaya Publishing House with ISBN: 978-93-5142-860-2 in the month of August 2014. 2. Book Publication “Human Resource Planning and Development”- Publisher- Ajanta Publishing House with ISBN: 978-93-83587-93-3 in the month of May 2020. 3. Book Publication “Communication Skills for Business Professionals” - Publisher-Arahaat Publication with ISBN: 978-93-89985-05-4 in the month Dec 2020. 4. Book Publication “Employee Relations and labour legislations” By Lulu Publisher-Hillsborough St.Raleigh, USA with ISBN– 978-1-6780-4497-8 in March 2021. 5. Title of Invention: Method for Providing Internet user classification & recommendation based on the internet activities using Neural Network Application Number: 202031015951 Application Type: Ordinary Application on 15th May 2020. Other Inventors: Prof. Dr. Bhagirathi Nayak, Shiva Shankar Reddy, V. Sridhar, Dr. S.K. Dhakad, Mr. Udit Mamodiya, Mrs. Priyanka Sharma, Prof. Revati Ramrao Rautrao 6. Title of Invention: Deep Learning Based System For Detection Of Covid-19 Disease Of Patient At Infection Risk Patent Application No. is 202131018259. Date of File: 20th Day of April 2021, Name of Patent Applicants & Inventors : Rasmita Lenka, Mr. Manish Kumar, Mr. Uttam Singh Bist, Dr. Vidya Nakhate, Dr. Reshma V.K, Dr. Pooja Singh, Stesa Elsie Pereira, Dr. Ihtiram Raza Khan, Dr. T.C.Manjunath, Dr.Pavithra G. Docket No 13469 C.B.R. No. 6025 	
Professional Memberships	:	<ol style="list-style-type: none"> 1. “Life time Membership” of Indian Journal Of Commerce, New Delhi Since 2008. 2. “Life member of the “International Association of Academicians & Researchers”, Pune . Membership Number: INAAR/1787 on 7th July, 2016 	
Consultancy Activities	:	-	
Awards	:	Best paper presentation award in Health care and Pharmaceutical Industry presented and published in conference proceedings of National Conference – Anveshanam 3.0 organised by CDGCM, Pune	
Grant Fetched	:	-	
Interaction with Professional Institutions	:	-	

9. Fee:

9.1 Details of fee, as approved by state Fee Committee, for the Institution – NA -

9.2 Time schedule for payment of fee for the entire programme

Course	Installment	Date	Amount
PGDM	First	04.07.2021	150,000.00
	Second	25.08.2021	140,000.00
PGDM - General	First	04.07.2021	150,000.00
	Second	25.08.2021	140,000.00
PGDM - Marketing	First	04.07.2021	150,000.00
	Second	25.08.2021	140,000.00

9.3 No. of Fee waivers granted with amount and name of students – NA

9.4 Number of scholarship offered by the Institution, duration and amount

Course	No. of Student	Amount
PGDM (AY-2020-21 and 2021-22)	02	6,50,000

The COVID-19 Pandemic has impacted the entire country adversely, keeping in view its impact on students who have lost either parents or legal guardian / adoptive parents who were the sole earning member of the family, the Management of Shree Chanakya Education Society has decided to offer fee waiver in the form of scholarship as a special measure in college fees for academic year 2021-22. Students who have lost either of the parent will be eligible for 50% waiver in college fees and the students who have lost both the parents due to COVID- 19 will be entitled to 100% waiver in college fees for A/Y: 2021-22 depending on the fees for that particular academic year.

Students whose parent /parents have expired after March 2020 due to COVID-19 can avail the benefit of this policy.

9.5 Criteria for fee waivers / scholarship

PGDM Courses:

Criteria for Scholarship Students:

1. Parent annual income below 8 lakh. Income certificate of parent issued by Tahsildar / Competent authority.
2. Educational qualification: Graduation passed with minimum 60% marks.
3. Undertaking of parent stating that only 2 children's in the family are taking the benefit.

9.6 Estimated cost of Boarding and Lodging in Hostels including Mess.

Hostel	Nos.	Fees
Girls	2	95000.00
Boys	2	95000.00

10. Admission:

10.1 Number of seats sanctioned with the year of approval

Course	Number of Seats Sanctioned	Year of Approval
PGDM General	120	2006
PGDM	120	2020
PGDM Marketing	60	2008

10.2 Number of Students admitted under various categories each year in the last three years

Course	Category	AY	AY	AY
		2021-22	2020-21	2019-20
PGDM	Open	55	94	111
	OBC	23	23	8
	SC/ST	4	3	1
	VJNT	1	0	0
	SBC	0	0	0
PGDM General	Open	89	98	113
	OBC	21	17	6
	SC/ST	5	5	1
	VJNT	3	0	0
	SBC	2	0	0
PGDM - Marketing	Open	37	41	54
	OBC	17	16	5
	SC/ST	3	2	0
	VJNT	0	1	0
	SBC		0	0

10.3 Number of applications received during last two years for admission under Management Quota and number admitted

PGDM	AY 2021-22	AY 2020-21
Applications	NA	NA
Admitted	NA	NA

11. Admission Procedure:

11.1 Mention the admission test being followed, Name and address of the Test Agency and its URL (website)

CAT	-	https://iimcat.ac.in
CMAT	-	www.aicte-cmat.in
MH- CET	-	www.mahacet.org
MAT	-	https://www.aima.in/testing-services/mat/mat.html
ATMA	-	www.atmaaims.com
XAT	-	http://www.xatonline.in
GMAT	-	https://start.gmat.com/register

- 11.2** Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET (State conducted test / University tests/ CMAT/ GPAT)/ Association conducted test)
2019- 21

Name of the Test	PGDM No. of Students
CAT	38
CMAT	95
MAT	108
XAT	2
ATMA	19
MH CET	38
Total	300

- 11.3** Calendar for admission against Management/ vacant seats: -NA-

- a. Last date of request for applications
- b. Last date of submission of applications
- c. Date for announcing final results
- d. Release of admissions list (main list and waiting list shall be announced on the same day)
- e. Date for acceptance by the candidate (time given shall in no case be less than 15 days)
- f. Last date for closing of admissions
- g. Starting of the Academic session
- h. The waiting list shall be activated only on the expiry of date of main list:
- i. The policy of refund of the fee, in case of withdrawal, shall be clearly notified
As per AICTE guidelines – Refund of fees and cancelations of admission is followed as per AICTE rules.

12. Criteria and weightages for Admission:

12.1 Describe each certain with its respective weightages i.e. Admission Test, marks in qualifying examination etc.

PGDM - Process for ICAP – 2021 -22		
Admission to Indira PGDM will be based on performance of candidates in following categories of ICAP:		
Sr. No	No Component	IGI Weightage
1	Score in Common Entrance tests (CAT /MAT/XAT/ATMA/CMAT/ State level Entrance Test (MH-CET)	35%
2	Score in Academic Performance	15%
3	GD & PI	45%
4	Participation in Sports, Extra- Curricular activities, Academic Diversity & Gender Diversity	5%
*Note: The percentile scores of different entrance tests will be normalized by using a multiplier.		

12.2 Mention the minimum level of acceptance, if any

- PGDM 2021-22 – Minimum level of Total marks for ICAP 2021-22 (1st Merit List)

Program	Minimum level of acceptance for General Category	Minimum level of acceptance for Reserved Category
PGDM General	162	168
PGDM	170	180
PGDM - Marketing	178	184

12.3 Mention the cut-off levels of percentage and percentile score of the candidates in the admission test for the last three years

PGDM

ICAP 2021-22	Minimum level of acceptance for General Category	Minimum level of acceptance for Reserved Category
PGDM General	162	168
PGDM	170	180
PGDM - Marketing	178	184

ICAP 2020- 21 Program	Minimum level of acceptance for General Category (total Marks in ICAP)	Minimum level of acceptance for Reserved Category (total marks in ICAP)

PGDM 1 st Shift	144	144
PGDM 2 nd Shift	153	153
PGDM - Marketing	132	132

ICAP 2019-20 Program	Minimum level of acceptance for General Category (total Marks in ICAP)	Minimum level of acceptance for Reserved Category (total marks in ICAP)
PGDM 1 st Shift	162	70
PGDM 2 nd Shift	142	124
PGDM - Marketing	134	84

12.4 Display marks scored in Test etc. and in aggregate for all candidates who were admitted

<https://www.indiraedu.com/admissions/>

13. List of Applicants:

- List of candidates whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidate who have applied along with percentage and percentile score for Management quota seats

<https://www.indiraedu.com/admissions/>

14. Results of Admission Under Management seats/ Vacant seats: NA

14.1 Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over)

14.2 Score of the individual candidate admitted arranged in order or merit : NA

14.3 List of candidate who have been offered admission : NA

14.4 Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate - NA

14.5 List of the candidate who joined within the date, vacancy position in each category before operation of waiting list-

15. Information of Infrastructure and Other Resources Available:

15.1 Number of Class Rooms and size of each

Sr. No.	Room type	Area Sqm	Floor No.
1	Class Room	75	1 st Floor
2	Class Room	75	1 st Floor
3	Class Room	75	1 st Floor
4	Class Room	74	1 st Floor
5	Class Room	74	1 st Floor

6	Class Room	75	1 st Floor
7	Class Room	75	2 nd Floor
8	Class Room	75	2 nd Floor
9	Class Room	74	2 nd Floor
10	Class Room	74	3 rd Floor

15.2 Number of Tutorial rooms and size of each

Sr. No.	Room type	Area Sqm	Floor No.
1	Tutorial Room	67	1 st Floor
2	Tutorial Room	35	2 nd Floor
3	Tutorial Room	40	2 nd Floor

15.3 Number of Laboratories and size of each

Sr. No.	Room type	Area Sqm	Floor No.
1	Computer Center	195	3 rd Floor
2	Computer Lab	75	3 rd Floor

15.4 Number of Drawing Halls with capacity of each
-NA-

15.5 Number of Computer Centres with capacity of each

Sr. No.	Room type	Area Sqm	Capacity	Floor No.
1	Computer Center	195	98	3 rd Floor
2	Computer Lab	75	50	3 rd Floor

15.6 Central Examination Facility, Number of rooms and capacity of each

Sr. No.	Room type	Area Sqm	Floor No.
1	Exam Control Room	45	2 nd Floor

15.7 Barrier Free Built Environment for disabled and elderly persons

We have barrier free access and wash rooms for disabled and elderly persons.

15.8 Occupancy Certificate

We have structural stability and occupancy documents in place.

15.9 Fire and Safety Certificate

We have Fire and Safety related provisions and documents

15.10 Hostel Facilities

The hostel facility for Girl students is available within the campus and for Boys the facility is provided by the Institute within One km of the campus.

15.11 Library

15.11.1 Number of Library books/ Titles/ Journals available (program-wise)

Books:

Course: PGDM, PGDM Gen, PGDM Mktg
Total No. of Titles : 5501
Total No. of Volumes: 35641

Journals:

Course: PGDM, PGDM Gen, PGDM Mktg
Total No. of Titles : 15
Total No. of Volumes: 15

15.11.2 List of online National/ International Journals subscribed

Sr. No.	Title (Print + Online)	Publication
1	Asian Journal Of Management Cases	Sage
2	Foreign Trade Review	Sage
3	Global Business Review	Sage
4	IIM Kozhikode Society & Management Review	Sage
5	International Journal Of Rural Management	Sage
6	Journal Of Emerging Market Finance	Sage
7	Journal Of Entrepreneurship	Sage
8	Journal Of Human Values	Sage
9	Metamorphosis A Journal of Management Research	Sage
10	South Asian Journal Of Business And Management Cases	Sage
11	Vikalpa Journal	Sage
12	Vision	Sage
13	Journal Of Entrepreneurship And Innovation In Emerging Economies	Sage
14	Jindal Journal Of Business Research	Sage
15	FIIB Business Review	Sage

15.11.3 E-Library facilities

- Library Website link – <https://indiraisbs.ac.in/Nba>
- Subscribed Online E-Journals Databases –
ProQuest Management ABI Inform Global, J-Gate,
- Subscribed Ebooks
ProQuest E-Books Central Business and Economics Collection (E-Books)

- Tata McGraw Hill Publications E-Books Collection (Subscribed Under IGI)
- Pearson Publications E-Books Collection (Subscribed Under IGI)
- Multimedia Library

15.12 Laboratory and Workshop

15.12.1 List of Major Equipment/Facilities in each Laboratory/ Workshop

15.12.2

Name of Lab	List of Equipment's	Quantity
Computer Lab 1	Desktops	45
	Scanner	1
	Printer	3
	CCTV	1
	Projector	1
Computer Lab 2	Desktops / Laptops	48
	Scanner	0
	Printer	3
	CCTV	1
	Projector	1
Lab Store	Desktops / Laptops	7

15.12.3 List of Experimental Setup in each Laboratory/ Workshop

Computer Lab1 – Language Lab Setup with headphone

Computer Lab 1 – SPSS and SPSS Amos Setup

Both the Labs are connected with LAN and desktop installed with licensed OS and Software.

15.13 Computing Facilities

15.13.1 Internet Bandwidth

Tata Communications Leased Line (1:1) – 500 MBPS

15.13.2 Number and configuration of System

1	HP Intel Corei5-4570T, 2.9GHz,4 GB DDR3-1600 DIMM RAM, 500 GB 7200 RPM HDD,USB Keyboard, Optical Mouse, 19.5" LED Monitor	10	HP
2	Lenovo Desktop Core i3-700, Gen 7 B250, 1TB HDD, 4 GB DDR4 2400, Keyboard, Optical Mouse, 19.5" LED Monitor	12	Lenovo
3	Lenovo Think Center M710 TINY DESKTOP Intel Core i5-7400 DEN 2.4 G/3.5G/4GB DDR4 RAM, 1TB HDD, 19.5" LED Monitor	30	Lenovo
4	Lenovo Desktop V530 Tower , Intel Core i5 -8400 Processor, 4 GB DDR4 RAM , 1 TB HDD 7200 RPM	5	Lenovo
5	Acer Travel Mate P243 Intel® Core™ i5-3210Mprocessor, (3 MB L3 cache, upto 3.10 GHZ), 4	21	Acer

	GB(Dual-channel DDR3 SDRAM), 500GB HDD, DVDRW,14"HD LED TFT Laptop		
6	Dell Latitude 3490 , Intel Core i5, 1 TB HDD, 4 GB DDR4 RAM	1	Dell
7	HP 240 G5 Laptop, 500 GB HDD, 4 GB DDR4 RAM,14" Screen	3	HP
8	HP 240 G3 Laptop, 500 GB HDD, 4 GB DDR4 RAM,14" Screen	1	HP
9	HP 240 G6 Laptop, 1 TB HDD, 4 GB DDR4 RAM,14" Screen	1	HP
10	Lenovo ThinkPad E490, 14" HD Display, Intel Core I5-8265U Processor/Windows 10, 4 GB DDR4 RAM, 1 TB HDD	1	Lenovo
11	Lenovo ThinkPad E14, 20RAS12POO, Intel Cor I5-10 th Generation, 1 TB HDD, 8 GB DDR4 RAM, Windows 10, 14" HD Display	2	Lenovo
12	Zenith Pentium Pc 945/Micro Atx/ 945 Gc Intel Pentium Dual Core 2ghz 800mhz 2*2 Mb Cache/2 or 4 GB Ddr2-533 Sdram , 80gb Sata Hdd, Keyboard, Optical Mouse, 15" Tft	39	Zenith
13	Zenith Pentium Pc 945/Micro Atx/ 945 Gc Intel Pentium Dual Core 2ghz 800mhz 2*2 Mb Cache/2 or 4 GB Ddr2-533 Sdram , 80gb Sata Hdd, Keyboard, Optical Mouse, 15" Tft	2	Zenith
14	Zenith Pentium Pc 945/Micro Atx/ 945 Gc Intel Pentium Dual Core 2ghz 800mhz 2*2 Mb Cache/2 or 4 GB Ddr2-533 Sdram , 80gb Sata Hdd, Keyboard, Optical Mouse, 15" Tft	3	Zenith
15	Zenith Business PC 9GC31 Core2Duo 2.40GHz 800MHz 2*2 MB Cache/4GB MB DDR2-533 SDRam , 80GB Sata HDD, Keyboard, Optical Mouse	5	Zenith
16	Dual Core 2.8/Intel Chipset M/B, 1 or 2 GB Ddr2 RAM/250 Gb Hdd, Keyboard, Mouse, LCD AOC 15.6'	11	Assembled
17	Ao-360n Dell™ OptiPlex™ 360 n-series Core2 Duo 2.66GHz 800MHz , 2/4 GB DDR2-533 SDRam , 80GB HDD, Keyboard, Optical Mouse	54	Dell
TOTAL		201	

15.13.3 Total number of system connected by LAN : **100 %**

15.13.4 Total number of system connected by WAN : **100 %**

15.13.5 Major software packages available

Application Software – 19

LIST OF APPLICATION SOFTWARE	
SR. NO.	LICENSE PRODUCTS
1	Microsoft Office M365/2019
2	Microsoft Office 2016
3	Microsoft Office 2013/10
4	MS Project Professional
5	Microsoft SharePoint/OneDrive
6	Ms Teams, Forms, Sway, One Note & Stream
7	Windows Defender
8	Calibre Software
9	SPSS Version 26
10	Amos Version 26
11	SLIM Library Software
12	Language Lab Software
13	Vaave – Alumni Management and Engagement System.
14	MS Power BI tool
15	Xed Intellect
16	Juno ERP
17	Quick Heal Antivirus
18	Tally ERP
19	Zoom Online Meeting (500 Participants)
20	Adobe Acrobat Reader (Open Source)

System Software - 5

LIST OF SYSTEM SOFTWARE	
SR. NO.	LICENSE PRODUCTS
1	Windows 10 Professional
2	Windows 8.1 Professional
3	Windows Server 2019
4	Windows Server 2016
5	Windows Server 2012 R2

15.13.6 Special purpose facilities available

All Classrooms and Computer Labs are Equipped with Projectors, CCTV, Wi-Fi Access Points, Webcamera with Tripod and Headphones for Blended learning. We Also have Glass Board facility for Online Lectures and Seminars for

effective content delivery. All students are on boarded to MS O365 and equipped with MS Teams, Zoom and other Applications for Online Learning.

Impartus Lecture Capturing Solution is deployed for Students wherein they can watch the recorded lectures of eminent speakers at their own pace and convenient time.

ERP Solution has been deployed for managing the Student Information, LMS and also for student assessment. Transparency and Automation in Student Information System has been achieved through ERP Solution.

Alumni Engagement and Management is done through Alumni Portal from Vaave. This is where the alumni connect with the aspiring Students.

15.14 Innovation Cell

Entrepreneurship Development Cell (E-Cell) has been constituted with the broad purpose of building an entrepreneurship oriented culture within the institute to encourage students to enhance their enterprising skills to benefit the external stakeholders (Industry and Society at large).

15.15 Social Media Cell

Branding and Social Media Committee has been established where students are given platform to update and promote all the events, activities happening on the campus and achievements of the ISBS PGDM students in various competitions.

15.16 Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments

Yes

15.17 List of facilities available

15.17.1 Games and Sports Facilities:

We provide dedicated sports facilities for various Indoor games like Chess, Table-Tennis, and Carom etc. and for Outdoor games like Basketball, Cricket etc. Sports committee organizes Outdoor Management Trainings for the students.

15.17.2 Extra-Curricular Activities:

ISBS PGDM has separate student committees like Cultural, CSR, E-Cell etc. The philosophy is to give wings to students' creativity, imagination and talent. The committee organizes various in campus events in order to provide a platform to students to show their talent and hone their skills.

15.17.3 Soft Skill Development Facilities:

Comprehensive Career and Leadership Development Program is the hallmark of teaching learning process at Indira. The program has been developed for students to bridge the gap in university curriculum and at the same time ensure delivery of inputs required for attaining POs. Indira School of Business Studies PGDM believes in the holistic development of the students and although the academic calendar forms the basis of the agenda, abundant stress is given to co-curricular activities. In order to mould productive and result oriented managers of the future, ISBS PGDM conducts the IESEP, which is taught concurrently with the main program. Unique and innovative co-curriculum activities are conducted at ISBS which focus on the extra edge that students need in their personality to succeed in a competitive environment.

ISBS PGDM owes its gratitude to the Indian Industry for consistently collaborating with us in our endeavour towards adding value to our students by helping us create customized programs for the students. Renowned industrialists visit us and tremendously enhance the learning of our students, by sharing their vast knowledge and experience. These objectives have enabled us to foster strategic alliances with industry which have translated into knowledge enhancing initiatives at ISBS PGDM, in collaboration with the Industry.

Some such required skills and corresponding initiatives are mentioned as under:

Sr. No.	Required Skills (Gap)	Activity to bridge the Gap	Resource Person / Agency
1	Analytical Ability	Aptitude training	Professional Agency – Proton
2	Communication Skills	Personality Development Program	Industry Professional, Trainers & Visiting Faculty
3	Practical Exposure	<ul style="list-style-type: none"> ▪ Industry Visit ▪ Research Based project 	<ul style="list-style-type: none"> ▪ Respective Organization ▪ Subject Faculty
4	Problem solving, Decision Making, Negotiation skill	<ul style="list-style-type: none"> ▪ Career Development Program ▪ Advanced Marketing Skills 	Professional Agency-Stratecent Consulting
5	Communication, Knowledge, GD-PI Skills, General Awareness and Sector overview	<ul style="list-style-type: none"> ▪ Discovery Interviews ▪ Bus. News Analysis ▪ Sector overviews / Deep Dive 	Professional Agencies <ul style="list-style-type: none"> ▪ Ozone Consulting ▪ Xed Intellect

15.18 Teaching Learning Process

15.18.1 Curricula and syllabus for each of the programmes as approved by the University

PGDM: Please refer following links

<https://indiraisbs.ac.in/nba/>

PGDM General 21-23 Syllabus

PGDM Marketing 21-23 Syllabus

PGDM 21-23 Syllabus

15.18.2 Academic Calendar of the University : NA

15.18.3 Academic Time Table with the name of the Faculty members handling the Course

PGDM: Please refer following link

<https://indiraisbs.ac.in/nba/>

Time table PGDM – Semester I

15.18.4 Teaching Load of each Faculty

PGDM: Please refer following link

<https://indiraisbs.ac.in/nba/>

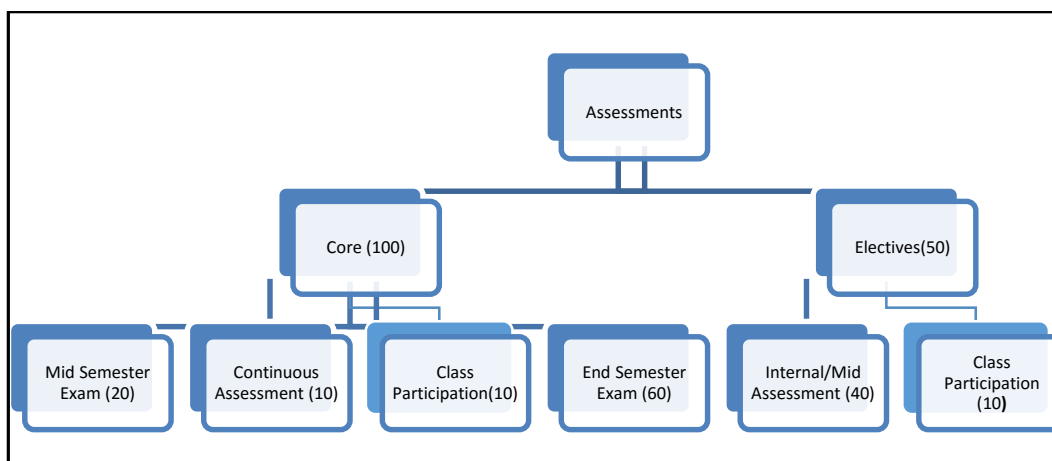
PGDM-Teaching load and Subject Allocation-AY-2021-22

15.18.5 Internal Continuous Evaluation System and place

PGDM:

- i. The course teacher shall prepare the scheme of Comprehensive Concurrent Evaluation Continuous Assessment (CA) (Formative Assessment) before commencement of the term. The scheme of Comprehensive Concurrent Evaluation shall explicitly state the linkages of each CA with the Course Outcomes.
- ii. Program Head shall approve the scheme of CAs with or without modifications.
- iii. The course teacher shall share the same with the students in the introductory session. Each CA item shall be of minimum 10 marks.
- iv. For a 3 Credit Course there shall be a MINIMUM of two CAs.
- v. For 2 Credit Courses all evaluations (min. 2 totaling 50 marks) will be taken internally.
- vi. CAs shall be spread through the duration of course and shall be conceptualized, executed, assessed and documented by the authorized person, along with student-wise and class-wise attainment levels of the COs and the attainment levels of the course.
- vii. Institute may conduct additional make up / remedial CAs at its discretion.
- viii. At the end of the term aggregate CCE scores / grades shall be calculated.

Assessment Tools and Processes: CO attainment is based on Internal Assessments and End semester examination. The below mentioned assessment structure is followed:



Internal Assessment: Continuous assessment / Internal assessment is done by internal faculty member using various modes like tests, assignments, case studies, role plays, presentations, scrap books, MCQs, Quiz, GD, Industrial Visits, Newspaper reading etc. ISBS PGDM selects assessments based on following parameters - Application oriented, balance between theory and practical, adherence to guidelines and comprehensive analytical and collaborative approach.

Table 3.2.1: Assessment Methods & Tools

Method of Assessment	Weightage	Tool	Nature of exam	Frequency of data collection
Internal Examination	40%	MCQs	For each subject 3-5 assessments are taken and mapped to the course objectives.	Continuous
		Class test		
		Group discussion		
		Case study		
		Role play		
		Presentations		
		Mid Semester Exam		
End Semester Examination	60%	Theory Exam	Theory + Numerical	Once in semester

Note: Tools of internal assessment are not restricted to the above methods only.

Internal Assessment is separately compiled for each course by the respective faculty members. All internal assessments are duly mapped to course objectives.

External Assessment is based on the students' performance in end term exams. The result analysis is prepared for each subject and the attainment level is calculated.

In present analysis, the targets for assessment were set keeping in view the average performance of the students. The threshold is set at 60% marks and the levels of attainment will be as under:

Level-3	More than 60% students getting 60% marks
Level-2	40-60% students getting 60% marks
Level-1	Less than 40% students getting 60% marks

These standards are used for both the internal and external assessments.

Comprehensive Concurrent Evaluation Methods: Course teachers shall opt for a combination of one or more CCE methods listed below.

Group A (Individual Assessment) – Not more than one per course:

1. Class Test
2. Open Book Test
3. Written Home Assignment
4. In depth Viva Voce

Group B (Individual Assessment) – At least 1 per course:

1. Case Study
2. Caselet
3. Situation Analysis

Group C (Group Assessment) – Not more than 1 per course:

1. Field Visit / Study tour and report of the same
2. Small Group Project & Internal Viva-Voce
3. Model Development
4. Role Play
5. Story Telling
6. Fish Bowls

Group D (Creative - Individual Assessment) – Not more than 1 per course:

1. Learning Diary
2. Scrap Book / Story of the week / Story of the month
3. Creating a Quiz
4. Designing comic strips
5. Creating Brochures / Bumper Stickers / Fliers
6. Creating Crossword Puzzles
7. Creating and Presenting Posters
8. Writing an Advice Column
9. Library Magazines based assessment
10. Peer assessment
11. Autobiography/Biography
12. Writing a Memo
13. Work Portfolio

Group E (Use of Technology - Individual Assessment) – Not more than 1 per course:

1. Drafting a Policy Brief
2. Drafting an Executive Summary
3. Literature Review
4. Term Paper
5. Thematic Presentation
6. Publishing a Research Paper
7. Annotated Bibliography
8. Creating Taxonomy
9. Creating Concept maps

15.18.6 Student's assessment of Faculty, System in place

Feedback is taken from students after every semester based on following parameters by using four point Scale

1. Industry Examples
2. Use of different Teaching Methodologies
3. Response to queries
4. Communication Skill
5. Practical orientation
6. Overall impression about Effectiveness
7. Content of the Subject
8. Engagement in the class

Additional data:

- **Academic Policy:** Precepts of academic policy are implemented with below mentioned outcome in mind:
 - Contemporary curriculum aligned with industry needs.
 - Innovative teaching pedagogy and tools.
 - Structured curriculum to achieve established outcome.
- **Curriculum Compliance Process**
 - Review of Core Subject
 - Electives' Identification
 - Faculty Identification
 - Session Plan
 - Start – Mid – End Review
 - Faculty Feedback

15.19 For each Post Graduate Courses give the following:**15.19.1** Title of the Course

1. PGDM General
2. PGDM
3. PGDM Marketing

15.19.2 Curricula and Syllabi

Please refer following links
<https://indiraisbs.ac.in>
PGDM General 21-23 Syllabus
PGDM Marketing 21-23 Syllabus
PGDM 21-23 Syllabus

15.19.3 Laboratory facilities exclusive to the Post Graduate Course

IT Committee has been constituted to harness technical resources available on campus such as desktop and portable computer systems, fax machines, Internet and World Wide Web access, voicemail, electronic mail (e-mail) and its intranet. The committee reviews the present web presence and utilization of IT infrastructure and plays crucial role by undertaking series of activities in order to optimize the IT resources available to build strong presence of ISBS PGDM in web space and leverage the available IT infrastructure to facilitate the various stakeholders namely student, faculty and industry experts in a process of imparting quality education. The IT Committee is responsible for providing reliable and efficient Information and Communication Technology infrastructure services.

15.20 Special Purpose**15.20.1** Software, all design tools in case

GEMs ERP, SLIM and SPSS

15.20.2 Academic Calendar and frame work

PGDM: Please refer following links

<https://indiraisbs.ac.in/nba/>

Time table PGDM – Semester I

Time table PGDM – Semester III

16. Enrollment of students in the last three years:

Course	CAY 2021-22		CAY 2020-21		CAY-1 2019-20	
	Actual Adm.	Intake	Actual Adm	Intake	Actual Adm	Actual Adm
PGDM General	120	120	120	120	120	120
PGDM	85	120	120	120	120	120
PGDM Marketing	60	60	60	60	60	60

17. List of Research Projects/ Consultancy Works:

17.1 Number of Projects carried out, funding agency, Grant received Sponsored Research Projects

Project Title	Product and process of Axis Bank	Navigator Capital	Analytics Based Decision Making	Consulting on "Managing Operations Effectively"	Training Delivery on Mgmt - Vishal T
Funding Agency	Proedge Skill Development	Finance GYM	Dynalog India	Global Business School	Mgmt.
Year	2019-20	2019-20	2019-20	2017-18	2017-18
Duration	2 MONTHS	1 month	1 month	1 month	2 MONTHS
Research Progress	Completed Successfully in Aug'19	Completed Successfully in Apr' 20	Completed successfully in August 2017	Completed successfully in Jan 2018	Completed successfully in Nov 2017
Outcome	17700	22656	126968	26300	1200000

17.2 Publications (if any) out of research in last three years out of masters projects: **Nil**

17.3 Industry Linkage

Industry Exposure to students:

ISBS PGDM owes its gratitude to the Global Industry for consistently collaborating with us in our endeavor towards adding value to our students by helping us create customized programs based on our state of the art teaching, research and consulting techniques. Renowned industrialists visit us and boost the learning of our students,

by sharing their vast knowledge and experiences. These initiatives have enabled us to foster strategic alliances with the industry which has translated into knowledge packed initiatives at ISBS PGDM.

Besides ISBS PGDM provides International Business Exposure Program (IBEP) to the management students to align their business acumen with the global business environment.

We also provide highly knowledge enriching platform to the students through our Industry Partner Fun N Joy at Work founded by Dr. R. L. Bhatia (Founder World CSR Day & World Sustainability). Various global level summits and conferences are organized by Fun N Joy at Work, wherein eminent dignitaries from all across the globe address current trends impacting corporates and society at large. Students get opportunity to listen and interact with such eminent global influencers which inspires them to become accountable and responsible leaders of tomorrow.

Consulting and Management Development Cell operates with the larger objective to share management systems and practices with the industry and assist in taking forward industry objectives through consultancy assignments. In addition to open MDPs that are attended by executives from different organizations, ISBS PGDM also develops and organizes customized programs based on specific requests. Thus the aim is to bridge the gap between industry and academia.

17.4 MoUs with Industries (minimum 3)

Sr. No.	Associate Partners	Date of Association	Nature of Association	Supporting Document
1	MDIS Singapore	21/11/2017 Ongoing	Student & staff Exchange	MOU Copy
			Research & training	
2	Wheel of Innovations-IBEP	26 th April 2017 (Revised every year)	Partnership for Educational trips towards International Campus Enrichment Program (IBEP)	MOU Copy
3	FOM, Germany	15/08/2018 Ongoing	Academic and Research collaboration in the areas of mutual interest	MOU Copy
			Exchange of students and faculty (individual mobility)	
			Cooperative seminars, workshops and other academic meetings	
			Exchange of academic information, scholarly information, materials, and publications	
			Common study programs	
4	International American University, USA	8/10/2021 Ongoing	Academic and Research collaboration in the areas of mutual interest	MOU Copy
			Exchange of students and faculty (individual mobility)	
			Cooperative seminars, workshops, and other academic meetings	
			Exchange of academic information, scholarly information, materials, and publications	
			Common study programs	
5	X-Culture, USA	17/10/2021 Ongoing	Academic and Research collaboration in the areas of mutual interest	MOU Copy
			Exchange of students and faculty (individual mobility)	
			Cooperative seminars, workshops, and other academic meetings	
			Exchange of academic information, scholarly information, materials, and publications	
			Common study programs	

6	Industry Sector Exposure, Sector Deep Drive, Student Evaluation	Ozone-Yugma (SMS VANS SKILLING AND ADVISORY PVT LTD)	020-40044339	shantanu.sensharma@gmail.com
			9923410550	
7	Training and Development Services	Stratecent Consulting	020-32415430	sales@stratecent.com
			020-32415388	
8	Aptitude Training	Proton Training Solution (PTS)	9823366170	ronak@protons.in

18. LoA and subsequent EoA till the current Academic Year: Please refer following link

<https://indiraisbs.ac.in/Nba>

19. Accounted audited statement for the last three years: Please refer following link

<https://indiraisbs.ac.in/Nba>

20. Best Practices adopted, if any:

Indira School of Business Studies PGDM, as **an advanced signatory** to the **Principles for Responsible Management Education (PRME)** is committed to the six principles of PRME. The PRME which is a UN initiative is inspired by Global Compact driving businesses to engage in socially responsible and sustainable business practices.

As institutions of higher education are involved in the development of current and future managers ISBS PGDM declares its willingness to progress in the implementation, within our institution, of the following Principles. Starting with those that are more relevant to our capacities and mission, we will report on progress to all our stakeholders and exchange effective practices related to these principles with other academic institutions:

Principle 1 | Purpose: We will develop the capabilities of students to be future generators of sustainable value for business and society at large and to work for an inclusive and sustainable global economy.

Principle 2 | Values: We will incorporate into our academic activities and curricula the values of global social responsibility as portrayed in international initiatives such as the United Nations Global Compact.

Principle 3 | Method: We will create educational frameworks, materials, processes and environments that enable effective learning experiences for responsible leadership.

Principle 4 | Research: We will engage in conceptual and empirical research that advances our understanding about the role, dynamics, and impact of corporations in the creation of sustainable social, environmental and economic value.

Principle 5 | Partnership: We will interact with managers of business corporations to extend our knowledge of their challenges in meeting social and environmental responsibilities and to explore jointly effective approaches to meeting these challenges.

Principle 6 | Dialogue: We will facilitate and support dialog and debate among educators, students, business, government, consumers, media, civil society organizations and other interested groups and stakeholders on critical issues related to global, social responsibility and sustainability.

To achieve these objectives of PRME, we have launched a “**Center for Sustainability: Kalpvruksh**” at ISBS PGDM, a beginning of an ecosystem of responsible management students at ISBS PGDM.

End